

FAREHAM

BOROUGH COUNCIL

AGENDA

POLICY AND RESOURCES SCRUTINY PANEL

Date: Thursday, 8 October 2020

Time: 6.00 pm

Venue: Microsoft Teams Virtual Meeting

Members:

Councillor Mrs S M Bayford (Chairman)

Councillor N J Walker (Vice-Chairman)

Councillors T Davies
M J Ford, JP
Mrs C L A Hockley
L Keeble
J G Kelly

Deputies: I Bastable
S Cunningham
R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Policy and Resources Scrutiny Panel meeting held on 24 August 2020.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Direction

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. The Council's Carbon Footprint in 2019/20 (Pages 9 - 26)

To consider a report by the Director of Planning and Regeneration which provides details of the Council's footprint in 2019/20.

7. The Revised Medium Term Finance Strategy (Pages 27 - 38)

To consider a report by the Deputy Chief Executive Officer on the Council's revised Medium Term Finance Strategy.

8. Annual Review of the Corporate Strategy (Pages 39 - 68)

To consider a report by the Deputy Chief Executive Officer on an Annual Review of the Corporate Strategy.

9. Executive Business (Pages 69 - 70)

To consider any items of business dealt with by the Executive since the last meeting of the Panel, that falls under the remit of the Policy and Resources Portfolio. This will include any decisions taken by individual members during the same time period.

(1) Provision of Upgraded Power Supplies at Faraday Business Park, Daedalus (Pages 71 - 72)

(2) Climate Change and Carbon Reduction (Pages 73 - 74)

(3) Capital Expenditure at Faretec, Cams Estate Business Park (Pages 75 - 76)

(4) Citizen of Honour Nominations 2020 (Pages 77 - 78)

(5) Irrecoverable Debts (Pages 79 - 80)

- (6) **Discretionary Business Grant Scheme** (Pages 81 - 84)
- (7) **Local Authority Discretionary Grants Awards** (Pages 85 - 88)
- (8) **General Fund and Housing Revenue Account Outturn 2019/20** (Pages 89 - 90)
- (9) **Local Discretionary Grant Awards** (Pages 91 - 92)
- (10) **Covid-19 Recovery Plan (Objectives and Framework)** (Pages 93 - 94)
- (11) **Capital and Treasury Management Outturn 2019/20** (Pages 95 - 96)
- (12) **Works to Property at Bridge Road, Sarisbury Green** (Pages 97 - 98)
- (13) **Local Authority Discretionary Grant Scheme** (Pages 99 - 102)
- (14) **Covid-19 Emergency Revised 2020/21 Budget** (Pages 103 - 104)
- (15) **Parking Service Review** (Pages 105 - 108)
- (16) **Covid-19 Economic Recovery Plan** (Pages 109 - 110)
- (17) **Osborn Road Multi Storey Car Park** (Pages 111 - 112)
- (18) **Covid-19 Impact on Daedalus Faraday Business Park Investment Project**
(Pages 113 - 114)

10. Scrutiny Priorities

To provide an opportunity for Members to consider the scrutiny priorities for the Policy and Resources Panel.



P GRIMWOOD
Chief Executive Officer
Civic Offices
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30 September 2020

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FAREHAM

BOROUGH COUNCIL

Minutes of the Policy and Resources Scrutiny Panel (to be confirmed at the next meeting)

Date: Monday, 24 August 2020

Venue: Teams Virtual Meeting

PRESENT:

Councillor Mrs S M Bayford (Chairman)

Councillor N J Walker (Vice-Chairman)

Councillors: T Davies, M J Ford, JP, Mrs C L A Hockley, L Keeble and J G Kelly

Also Present: Councillor R H Price, JP (Item 6), Councillor T M Cartwright, MBE, Executive Member for Health and Public Protection (Item 6) and Councillor S Dugan (Item 6)



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES

RESOLVED that the minutes of the Policy and Resources Scrutiny Panel meeting held on 30 July 2020 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION

In accordance with the Council's Code of Conduct and Standing Orders the following Councillor's made the following declarations on the items indicated.

Councillor N J Walker declared a personal interest in Item 6 – Parking Services Review as one of the deputees is known to him, and he lives off of Hospital Lane which is near to one of the sites identified.

Councillor J G Kelly declared a personal interest in Item 6 – Parking Services Review as one of the deputees is known to him.

5. DEPUTATIONS

The Panel received the following deputations in respect of the agenda item indicated, and were thanked accordingly.

Name	Agenda Item No.	Deputation
Reverend Meredith	Item 6 – Parking Services Review	Written
Mrs Angela Whiting	Item 6 – Parking Services Review	Written

6. PARKING SERVICES REVIEW

The Panel received the deputations referred to in Minute 5 above.

Councillor N J Walker declared a personal interest in this item as one of the deputees is known to him, and he lives off of Hospital Lane which is near to one of the sites identified.

Councillor J G Kelly declared a personal interest in this item as one of the deputees is known to him.

The Panel considered a report by the Director of Leisure and Community and received a presentation by the Project Co-Ordinator on a review of the Council's Parking Service.

At the invitation of the Chairman Councillor R H Price addressed the Panel on this item.

At the Invitation of the Chairman Councillor S Dugan addressed the Panel on this item.

At the invitation of the Chairman Councillor T M Cartwright, Executive Member for Health and Public Protection addressed the Panel on this item.

Members discussed the report at length and acknowledged that the Council has to take action to secure new revenue streams for the Council, to not only assist with the funding gap previously identified by the Council, but also to assist with the loss of revenue that the Council has experienced due to the Covid-19 Pandemic.

Members expressed a desire for the proposed charging schedule for the coastal car parks to be amended to allow users of these car parks the option to purchase a 1 hour or 2 hour parking ticket. They felt that the minimum 4 hour charge would be unfair to those who use these car parks for short stays, and would discourage these users from using the car parks, with the possibility of them parking in nearby roads. This alternative will then create parking problems elsewhere.

Members, whilst acknowledging the advantage of the proposed pay by app scheme, were keen to ensure that all pay machine continued to accept all types of payments, including cash as they felt that many residents would still use this as their preferred method. Councillor Price also requested that all pay machines be fitted with the multi-language option in order to make parking more accessible for foreign visitors.

Councillor Ford put forward an alternative proposal to the proposed scheme for coastal car parks that is to be presented to the Executive at its meeting on 7 September 2020, which was seconded and agreed upon by the Panel. The proposal is as follows:

Charge £1 per hour for the first 1 – 2 hours of parking

Charge £3 for up to 4 hours of parking

Charge an additional £3 for any period in excess of the 4 hours.

The total anyone would pay for parking would remain at £6, however it would provide more flexibility to those who only wish to use short stay parking.

The Director of Leisure and Community addressed the Panel and explained the reasoning behind the proposed minimum of 4 hours parking. She

explained that to allow shorter periods for parking charges would severely affect the projected revenue income from the use of these car parks. She suggested that Officers undertake some scenario planning in preparation for the Executive meeting on 7 September 2020, so that they can demonstrate the impact that variations to the proposed scheme would have on the projected revenue income.

RESOLVED that the Policy and Resources Scrutiny Panel recommends to the Executive at its meeting on 7 September 2020:-

- (a) An amended charging scheme for the Coastal car parks which is;
 - Charge £1 per hour for the first 1 – 2 hours of parking
 - Charge £3 for up to 4 hours of parking
 - Charge an additional £3 for any period in excess of the 4 hours.
- (b) That all pay machines, continue to accept all methods of payment in order not to disenfranchise any users of the car parks; and
- (c) To request that all pay machine be fitted with multi-language options in order to make parking easier for any foreign visitors.

7. OSBORN ROAD MULTI STOREY CAR PARK

The Panel considered a report by the Deputy Chief Executive Officer on proposals for the future of Osborn Road car park, which is to be determined by the Executive at its meeting on 7 September 2020.

Members agreed that the proposals put forward for the car park were the right option for the car park in this current economy. Members queried as to whether residents of Osborn Road would be consulted regarding the final design for the car park as they would be the most affected by the change. The Deputy Chief Executive Officer confirmed that a consultation on the design of the car park would take place as part of the planning application that would be required for this proposal.

RESOLVED that the Policy and Resources Scrutiny Panel recommend the proposals contained within the draft Executive report to the Executive for endorsement at its meeting on 7 September 2020.

(The meeting started at 6.00 pm
and ended at 8.02 pm).

FAREHAM

BOROUGH COUNCIL

Report to Policy and Resources Scrutiny Panel

Date **8 October 2020**

Report of: **Director of Planning and Regeneration**

Subject: **COUNCIL SERVICES CARBON FOOTPRINT**

SUMMARY

At its meeting on 12 October 2020, the Executive will be considering a report detailing the carbon footprint of the Council's services.

At the 2 March 2020 Executive meeting the Executive set out the priorities of the Climate Change Working Group (CCWG). The first project of the CCWG was confirmed as the carbon footprint calculation for the Council's services.

The Executive report outlines the methodology and results of the carbon footprint calculation and covers the 2019/2020 financial year. It will be used inform the Carbon Reduction Plan as it reveals the main sources of the Council's carbon emissions. Calculations will be undertaken annually to ensure continuous measurement towards carbon neutrality.

It will be recommended that the Executive notes the content of the carbon footprint calculation report and that Members will be invited to submit carbon reduction proposals for consideration.

RECOMMENDATION

The Policy and Resources Scrutiny Panel is invited to comment on the Executive report *Council Services Carbon Footprint* (and the appended technical calculation document *Fareham Borough Council Services Carbon Footprint Calculation Report 2019/20*) for referral to Executive.

Appendices: **1: Council Services Carbon Footprint – 12 October 2020 Executive Report**

Enquiries:

For further information on this report please contact Fleur Allaway. (Ext 4304).

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BOROUGH COUNCIL

Report to the Executive for Decision 12 October 2020

Portfolio:	Policy and Resources
Subject:	Council Services Carbon Footprint
Report of:	Director of Planning and Regeneration
Corporate Priorities:	Protect and Enhance the Environment

Purpose:

To report to the Executive the methodology and results of the carbon footprint calculation for the Council's services.

Executive summary:

At the 2 March 2020 Executive meeting the Executive agreed the priorities of the Climate Change Working Group (CCWG). The first project of the CCWG was to calculate the carbon footprint of the Council's services (Streetscene, Leisure and Community, Planning and Regeneration, etc.).

This report outlines the methodology and results of the carbon footprint calculation and covers the 2019/2020 financial year. It will be used to inform the Council's Carbon Reduction Plan as it reveals the main sources of the Council's carbon emissions. Calculations will be undertaken annually to ensure continuous measurement towards carbon neutrality.

The Council's total carbon emissions for service delivery for 2019/20 is 3661.44 tCO₂e (tonnes of carbon dioxide equivalent).

Recommendation:

It is recommended that the Executive agrees that the Fareham Borough Council Services Carbon Footprint Calculation Report 2019/20 set out in Appendix A is used as the basis for the preparation of the Council's Carbon Reduction Plan.

Reason:

To progress the Council's commitment to carbon neutrality in the delivery of its services by 2030.

Cost of proposals:

To be confirmed once the Council's Carbon Reduction Plan has been developed. An Investment Plan will be developed alongside the Carbon Reduction Plan.

There will be small scale revenue costs associated with the first actions and projects recommended for the next financial year. A working budget of £10,000 to cover these costs was approved at the 2 March 2020 Executive.

Appendices: **A: Fareham Borough Council Services Carbon Footprint Calculation Report 2019/20**

Background papers: **None**

Reference papers: **A: The HM Government *Environmental Reporting Guidelines (2019)***

B: The Greenhouse Gas (GHG) Protocol *Initiative Corporate Accounting and Reporting Standard*

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BOROUGH COUNCIL

Executive Briefing Paper

Date:	12 October 2020
Subject:	Council Services Carbon Footprint
Briefing by:	Director of Planning and Regeneration
Portfolio:	Policy and Resources

INTRODUCTION

1. At the 26 September 2019 Executive meeting the Leader pledged a commitment for the Council to be carbon neutral by 2030. The Climate Change Working Group (CCWG) was also established at this meeting.
2. The 2 March 2020 Executive meeting provided the scope for the CCWG's priorities. The primary project was to establish the carbon footprint of the Council's services. This calculation provides the information required to deliver the Carbon Reduction Plan. Calculations will be undertaken annually to ensure continuous measurement towards carbon neutrality.
3. The carbon footprint report was originally intended for publication in the summer of 2020. However, this timescale was adjusted due to the complications associated with the Covid-19 pandemic.
4. The full methodology and report findings are included in Appendix A of this report.

METHODOLOGY

5. There is no set methodology for Local Authorities to calculate their carbon footprint. Therefore, the Council has used the guidance set out in the HM Government *Environmental Reporting Guidelines*¹ as this has been created for use in legislative carbon reporting within the UK.
6. The Greenhouse Gas (GHG) Protocol Initiative *Corporate Accounting and Reporting Standard* has also been used as this is referred to in the *Guidelines* as a source of additional information.
7. The *Environmental Reporting Guidelines* provides a series of steps to follow, ensuring accuracy and transparency. There is also a set of principles for accounting and reporting, enabling the provision of relevant emissions data.

¹ https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/850130/Env-reporting-guidance_inc_SECR_31March.pdf

8. The *Guidelines* also contain the conversion factors required for calculating carbon emissions. This is where the Council's 'activity data' such as travelling (miles), fuel (litres) and electricity (kWh), is converted into carbon emission equivalent by tonne (tCO₂e).
9. What the Council should include in the calculation is defined in the *Guidelines*. It is categorised by what the reporting company (in this instance the Council) has listed within its Operational Boundary. The Operational Boundary determines the emissions that are direct (come from sources owned by the Council) and indirect (are a consequence of the Council's activities but occur at sources owned or controlled by another entity).
10. The Council's Operational boundary covers the emissions from the delivery of its services and is further detailed in figure 1 of Appendix A.
11. To further delineate emission sources and improve transparency, three 'scopes' are also defined for reporting purposes:
 - **Scope 1** – These are all **direct** emissions released from the activities of an organisation. For example, fuel combustion from fleet vehicles.
 - **Scope 2** – These are any **indirect** emissions from electricity purchased and used by the organisation. For example, the emissions from the lighting in the Civic Offices.
 - **Scope 3** – These are any other **indirect** emissions from the activities of the organisation, **occurring from sources that they do not own or control**. They cover emissions such as those associated with business travel or contract operations (e.g. leisure centres and Solent Airport).
12. Not all Scope 3 emissions have been included. Data for staff commuting, rail travel procurement, and office waste is omitted due to its reliability and/or availability. Full details of what has been excluded are set out in Appendix A.

HEADLINE EMISSIONS

13. Carbon emissions are shown in tCO₂e (tonnes of carbon dioxide equivalent). This is a measure of how much a gas contributes to global warming, relative to carbon dioxide. The carbon dioxide equivalent of a gas is calculated by multiplying its mass (in tonnes) by the gas' global warming potential (GWP) over 100 years.
14. The Council's total carbon emissions is 3661.44 tCO₂e. Table 1 below shows the Council's emissions by scope:

Scope	Operational Unit	tCO ₂ e	% of Total Emissions
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Scope 1:	Fuel - Vehicle Operations	927.56	25.33
	Civic Offices Emergency Generator	0.5	0.01
	Site Gas	451.14	12.32
	Sub-Total	1379.2	37.67
Scope 2:	Site Electricity	550.02	15.02
	Sub-Total	550.02	15.02
Scope 3:	Business Travel -Car	49.82	1.36
	Fuel - Solent Airport Vehicle Operations	24.45	0.67
	Fuel - Grounds Maintenance (Work undertaken for HCC)	39.94	1.09
	Site Electricity	556.16	15.19
	Site Gas	1061.86	29.0
	Sub-Total	1732.22	47.31
Total		3661.44	-
Normalisation Factor – tCO ₂ e per household		0.04	

Table 1: Summary of the Council's carbon emissions (May not sum due to rounding)

15. The highest carbon emissions come from Scope 3. Scope 3 covers indirect emissions from the activities of the organisation, occurring from sources that the Council does not own or control. These include gas and electric used at the Leisure Centres, the fuel used in running Solent Airport's operations (such the diesel used by the site's fire engine) and business travel.
16. For Scope 1 and Scope 2 emissions, the fuel for our vehicle fleet accounts for the majority of our carbon footprint. This makes up 25.33% of our total operational emissions.
17. Further breakdown of the emissions by service area and site are contained within Appendix A.
18. Members are invited to note the contents of this report but are reminded not to make comparisons to other local authorities. There will be disparities due to differing scope coverage elsewhere, for example Scope 3 emissions are not mandatory to report on so are sometimes excluded. In addition, the construction, age and number of Council offices, buildings and social housing will differ from borough to borough. Therefore, the energy used to heat and light these buildings will vary. Many other authorities also outsource their refuse/recycling and grounds maintenance services so may only include them under Scope 3 or exclude them completely.

CARBON REDUCTION PLAN

19. Now the Council's carbon footprint is established we can refine our ambitions through the Carbon Reduction Plan. The Plan will also help estimate costs associated with the actions over the period up to 2030.
20. This plan will set out the actions and initiatives required so that the Council can aim for carbon neutrality by 2030. It will explore Carbon Reduction, Elimination and Carbon Offsetting:
 - **Carbon Reduction** – this include actions such as the implementation of energy saving measures.
 - **Elimination** – this explores the use of renewable energy that does not produce any emissions.

- **Carbon Offsetting** – this is process of compensating for carbon emissions through a quantifiable and accredited programme designed to make equivalent reductions in CO₂.

21. The *Environmental Report Guidelines* details DEFRA’s good quality criteria for carbon offsets². The first criterion is that any offset project will need to prove that it is outside of ‘business as usual’.
22. At the 2 March 2020 Executive meeting it was agreed that the CCWG Terms of Reference would include “...*Councillor Martin will be the recipient of any informal proposals arising from elected Members for carbon reduction planning or other climate change work. Councillor Martin will present any such proposals to the Working Group to allow these to be investigated and considered in more detail, in order to determine whether they should form part of any formal climate change proposals presented to the Policy and Resources Scrutiny Panel and the Executive for consideration and decision*”.
23. It was agreed at the same meeting that the Member’s Newsletter will now include updates on climate change matters as appropriate.

ADAPTATION AND RESILIENCE

24. The Carbon Reduction Plan will build upon the adaptation and resilience work the Council has already undertaken. Adaptation means that we alter our behaviour and systems to protect our economies and where we live from the impact of climate change.
25. Resilience primarily helps break down the issues associated with climate change into more manageable, localised tasks. An example of this is reducing the increased flood risk around our waterfront due to sea level rise.
26. Both adaptation and resilience will be required to ensure that the borough can respond to climate change. One overly simplified example is not to permit building on land at risk of flooding. The planning process can also incorporate measures to prevent an ‘urban heat island’ effect. Tree planting in the streets, for example can provide much needed shade in hotter summers.

THE GREENING CAMPAIGN

27. At the 2 March 2020 Executive meeting the principle of commissioning the Greening Campaign was agreed. The Greening Campaign works with communities to educate and lead themselves to tackle and adapt to a changing climate, implement behavioral change and encourage community sustainability. As the neighborhood is leading itself, the actions are uniquely tailored to the area.
28. Due to the Covid-19 pandemic no further work has been undertaken. It is still the intention to work with the Greening Campaign once social distancing is no longer required.

CONCLUSION

29. Meeting the commitment to carbon neutrality is a priority for the Council. The carbon footprint for financial year 2019/20 has been calculated and established, and the

² Page 115: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/850130/Env-reporting-guidance_inc_SECR_31March.pdf

Executive is therefore recommended to agree that it be used as the basis for the preparation of the Council's Carbon Reduction Plan.

Enquiries:

For further information on this report please contact Fleur Allaway (Ext 4304).

APPENDIX A:

Fareham Borough Council Services Carbon Footprint Calculation Report 2019/20

Introduction

Fareham Borough Council is seeking to become carbon neutral by 2030. In order to provide a baseline upon which to measure improvements the Council must first establish its current carbon footprint. This work will be used to inform the Council's Carbon Reduction Plan.

The reporting period covers the 2019/2020 financial year. This is to be the baseline year and will be used to inform the Carbon Reduction Plan. Subsequent reports will be published annually to ensure continuous measurement towards carbon neutrality.

Methodology

The Council has used the guidance set out in the HM Government *Environmental Reporting Guidelines*¹ as this has been created for use in legislative reporting within the UK. As it is based on the Greenhouse Gas (GHG) Protocol Initiative *Corporate Accounting and Reporting Standard*², elements of this document have also been included.

Emissions data has been obtained by multiplying the Council's activity data with the conversion factors³ developed by the UK Department for Environment, Food and Rural Affairs (Defra) and the Department for Business, Energy & Industrial Strategy (BEIS).

Carbon emissions are shown in tCO₂e (tonnes of carbon dioxide equivalent). This is a measure of how much a gas contributes to global warming, relative to carbon dioxide. The carbon dioxide equivalent of a gas is calculated by multiplying its mass (in tonnes) by the gas' global warming potential (GWP) over 100 years.

What has been calculated

The organisational boundary determines the operations included within the carbon footprint calculation. The operational boundary determines the emissions that are direct (come from sources owned by the Council) and indirect (are a consequence of the Council's activities but occur at sources owned or controlled by other entities).

There are two options for setting the Organisational Boundaries, the equity share⁴ or the control approach. The Council is calculating the emissions from the delivery of its operations; therefore, the control approach has been used.

¹ https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/850130/Env-reporting-guidance_inc_SECR_31March.pdf

² <https://ghgprotocol.org/>

³ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁴ Under the equity share approach, a company accounts for GHG emissions from operations according to its economic interest, which reflects the Company's rights for any risks and rewards.

The Operational Boundary is set by categorising the emissions as direct or indirect. To help further delineate emission sources and improve transparency, three ‘scopes’ are defined for reporting purposes:

- **Scope 1** – These are all **direct** emissions released from the activities of an organisation. For example, fuel combustion from fleet vehicles
- **Scope 2** – These are any **indirect** emissions from electricity purchased and used by the organisation. For example, the emissions from the lighting in the Civic Offices.
- **Scope 3** – These are any other **indirect** emissions from the activities of the organisation, occurring from sources that they do not own or do not control. They are usually the greatest share of the carbon footprint, covering emissions such as those associated with business travel (grey fleet)⁵ or procurement.

The table below shows the inclusions within the Operational Boundary.

Scope 1- Direct Emissions	Scope 2 Energy - Indirect Emissions	Scope 3 - Other Indirect Emissions
Fuel Combustion Natural gas, gas oil, petrol for heating Council Buildings	Consumption of purchased: • Lighting • Electricity For Council buildings and social housing ⁶	Employee Business Travel (grey fleet)
Fuel consumption from Council owned fleet		Lighting and heating for leased/contracted services such as leisure centres and Solent Airport
Fugitive Emissions - Refrigerants		Fuel consumption from Grounds Maintenance HCC work
		Water supply and treatment for Council buildings
		Employee Commuting
		Waste Disposal for Council buildings
		Procurement (products/services)
Emissions in scope	Emissions not in scope	

Figure 1 – Operational Boundaries

What has been excluded

It has not been possible to include all emissions within Scope 3. The carbon impact of staff commuting, business travel by rail, water supply, water treatment

⁵ Any travel made by employee owned vehicles but for the purposes of carrying out Council activities. For example, site visits made by the Planning Officers.

⁶ Where we have operational control, such as a communal boiler.

and operational waste, such as refuse from the Council Offices, has been omitted due to availability of data.

Procurement emissions are those associated with work undertaken by third parties as part of a contract arrangement with the Council. This can range from contractor work to purchasing of equipment. Procurement data has been excluded in this report due to the current financial reporting method. The information held cannot be easily converted into carbon emissions at the current time.

Fugitive emissions are those that are not physically controlled but result from unintentional release of GHGs in pressurised equipment. For the Council, these would apply to refrigerants, particularly from air conditioning. It has not been technically feasible to include fugitive emissions.

Carbon offsets refer to any activity that compensates for the emission of greenhouse gases by providing an emission reduction elsewhere. In accordance with the *Guidelines* the activity should meet DEFRA's good quality criteria; namely the offset project would not have happened otherwise, is permanent, and has been validated by an independent and accredited third party. An example of an offset would be a renewable energy project such as a solar farm. There are no carbon offsets to be considered within this report.

Data Quality

The quality of the data is important in ensuring accuracy in carbon reporting. The data provided has been extracted from utility bills, expenses claims and the fuel management system.

Business travel has been taken from mileage expenses claims. The size and type of vehicle are not recorded, only the mileage. Therefore the 'average car' conversion factor has been used in the calculation.

Portchester Crematorium is a shared service with 3 other Local Authorities; Portsmouth City Council, Havant Borough Council and Gosport Borough Council. To determine the share of Fareham's emissions, the total has been divided by four. The figure presented here is the product of that division.

The electricity for Ferneham Hall and the Civic Offices is on the same meter with the two locations being billed as one. Historically, to understand the electricity consumption for each site a monthly reading was taken from a sub-meter and subtracted from the overall amount. However, due to technical issues at the time the meter was not read in November and December 2019 nor January 2020. Therefore, data from 2018 has been used for these three months. Analysis of historical data has found the consumption to be comparable over the years thereby providing some reassurance of consistency.

The Council leases space within the Civic Offices. The emissions from the heating and lighting for the tenants are therefore removed from Scope 1 and counted under Scope 3.

The Council operates a series of partnerships with neighboring authorities. These are shared resources for Building Control, Environmental Health, Legal, The Coastal Partnership and Audit.

The Building Control Partnership is based in the Council's Broadcut Depot offices; however, partnership work is also undertaken here. To ensure only the Council's own operations are considered, Building Control emissions have been split 41:59 over Scope 1 and Scope 3. This based on the contract arrangements.

A similar calculation has also been undertaken for Environmental Health. However, the contracted split is 50:50 and so the Scope 1 and Scope 3 emissions have been shared accordingly. As the Legal, Coastal and the Audit partnerships make up such a small proportion of resources they remain under Scope 1.

The Council undertakes Grounds Maintenance work on behalf of Hampshire County Council (HCC). Under this agreement the Council cuts hedges, maintains shrub beds and grass verges. The emissions for HCC have been included under Scope 3.

To normalize the Scope 1 and 2 emissions, an intensity ratio based on tonnes of tCO₂e per household in the borough has been used. Normalisation enables a stable comparison over time of the Council's services against the population it serves.

Summary of Results

The total carbon footprint for the period covering 1 April 2019 to 31 March 2020 was 3661.44 tCO₂e.

The Council has contract arrangements for its leisure centres, community and youth centres, Solent Airport and Portchester Crematorium. Therefore, the electricity and gas for these sites is grouped under Scope 3.

Table 1 provides a summary of results categorised by scope and operational unit.

Scope	Operational Unit	tCO ₂ e	% of Total Emissions
Scope 1:	Fuel - Vehicle Operations	927.56	25.33
	Civic Offices Emergency Generator	0.5	0.01
	Site Gas	451.14	12.32
	Sub-Total	1379.2	37.67
Scope 2:	Site Electricity	550.02	15.02
	Sub-Total	550.02	15.02
Scope 3:	Business Travel -Car	49.82	1.36
	Fuel - Solent Airport Vehicle Operations	24.45	0.67
	Fuel - Grounds Maintenance (Work undertaken for HCC)	39.94	1.09
	Site Electricity	556.16	15.19
	Site Gas	1061.86	29.0
	Sub-Total	1732.22	47.31

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Total	3661.44	-
Normalisation Factor – tCO ₂ e per household	0.04	

*Table 1: Summary of the Council's carbon emissions
May not sum due to rounding*

The table shows that there are two clear areas that make up the emissions produced by the Council's operations. These are site gas consumption from Scope 3 contract operations (29%) and Scope 1 fuel use by the Council's fleet (25.33%).

In order to understand the source of the scope emissions in more detail, further breakdown is demonstrated below.

Scope 1 Emissions

Scope 1 covers all direct emissions released from the activities of an organisation. These emissions are shown in figure 2 and are broken down into service area. The graph includes emissions from the Council's vehicles, heating the Council's offices, heating other Council owned buildings and the emergency generator.

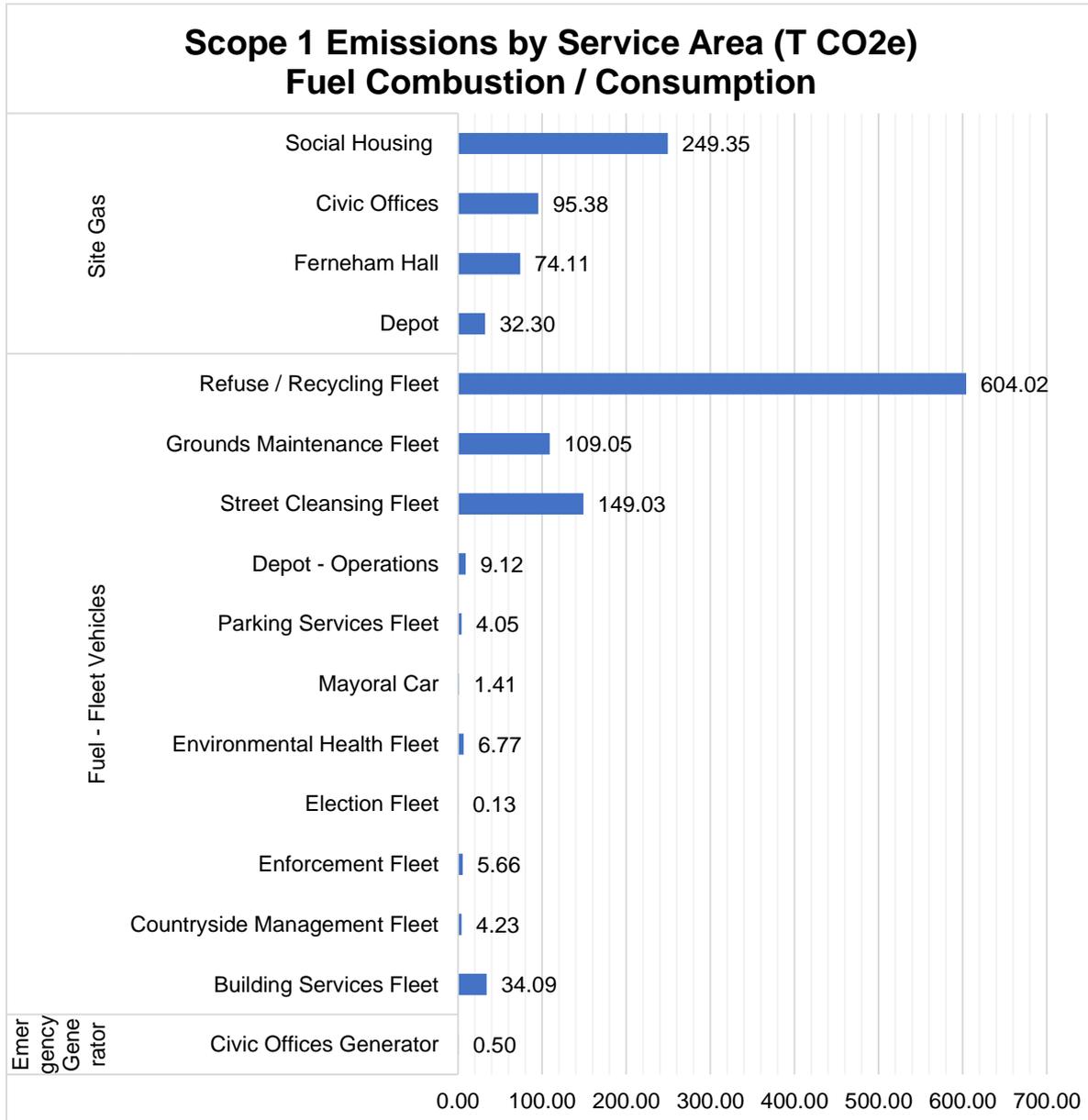


Figure 2 - Scope 1 Emissions Breakdown

There is a distinct source of emissions within Scope 1, these come from the Refuse and Recycling fleet vehicles. These vehicles travel approximately 345 miles each week causing this large contribution to CO₂ emissions.

The second largest contribution is the site gas (heating) for Social Housing. This is where we have operational control over heating, namely a communal boiler.

Scope 2 Emissions

Scope 2 emissions are any indirect emissions from electricity purchased and used by the Council. Figure 3 details the electricity used by the Council's offices and owned sites.

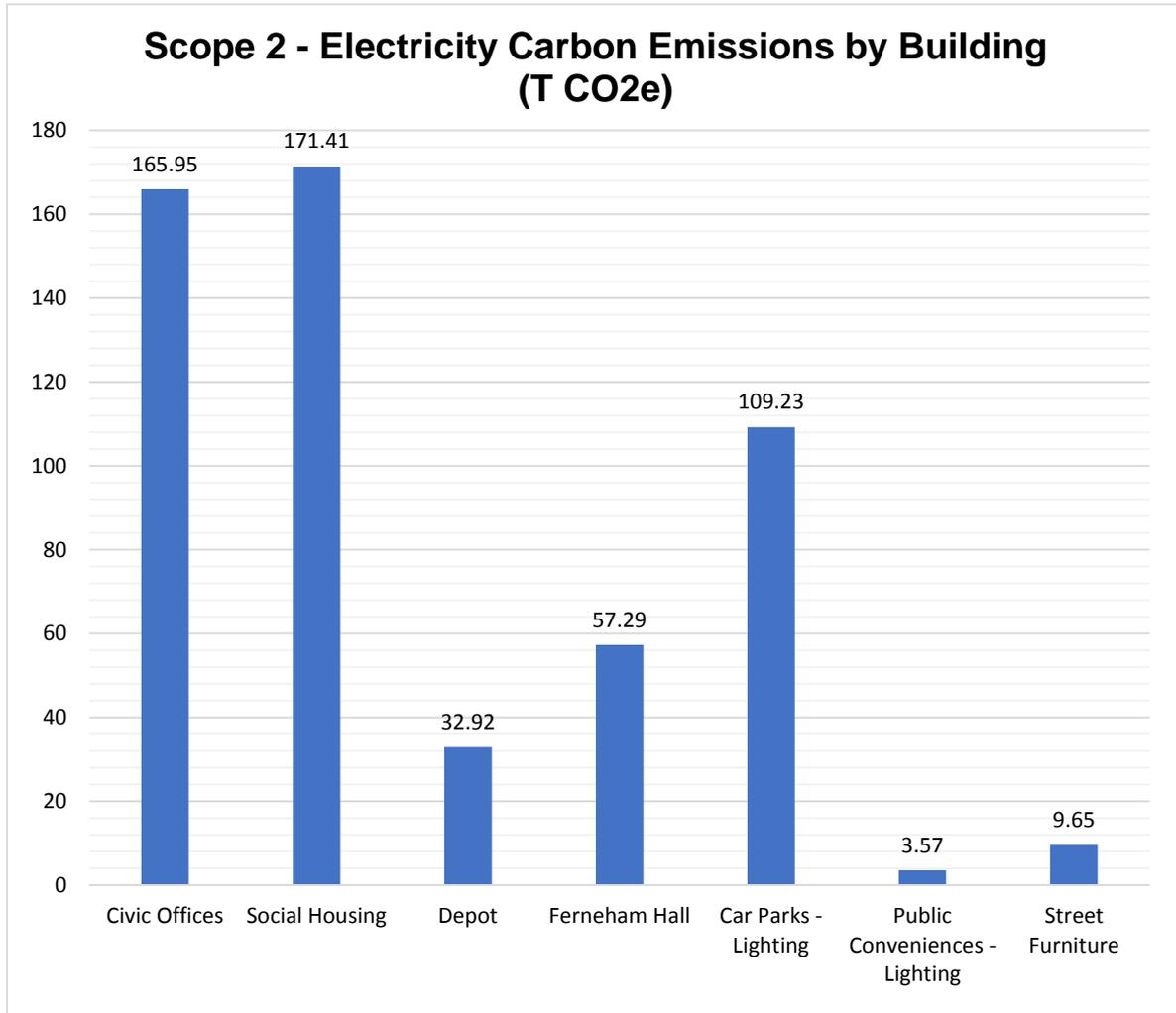


Figure 3 - Scope 2 Emissions Breakdown

The housing sites have the highest emissions from Scope 2 sources. Electricity for the Civic offices has the second highest tCO₂e and is followed by the lighting for Council car parks.

Scope 3 Emissions

Scope 3 covers indirect emissions from the activities of the Council, occurring from sources that they do not own or do not control. The Council's Scope 3 emissions are made up of gas and electricity used at leased and contracted sites, such as the leisure centres and Solent Airport, the fuel used in running Solent Airport's operations, the fuel used by Grounds Maintenance for work undertaken for Hampshire County Council (HCC), and business travel.

The emissions for Scope 3 provides 47.31% of the total tCO₂e. Business travel makes up 49.82 tCO₂e, the Solent fuel at Solent Airport totals 24.45 tCO₂e and the Grounds Maintenance work for HCC is 39.94 tCO₂e.

The remaining 556.16 tCO₂e and 1061.86 tCO₂e are made up by site electricity and gas emissions respectively.

Figures 4 and 5 breaks down the Scope 3 emissions not covered above. These are the electricity and gas emissions by site. Leisure amenities are sites such as

changing rooms in the Council’s recreation grounds.

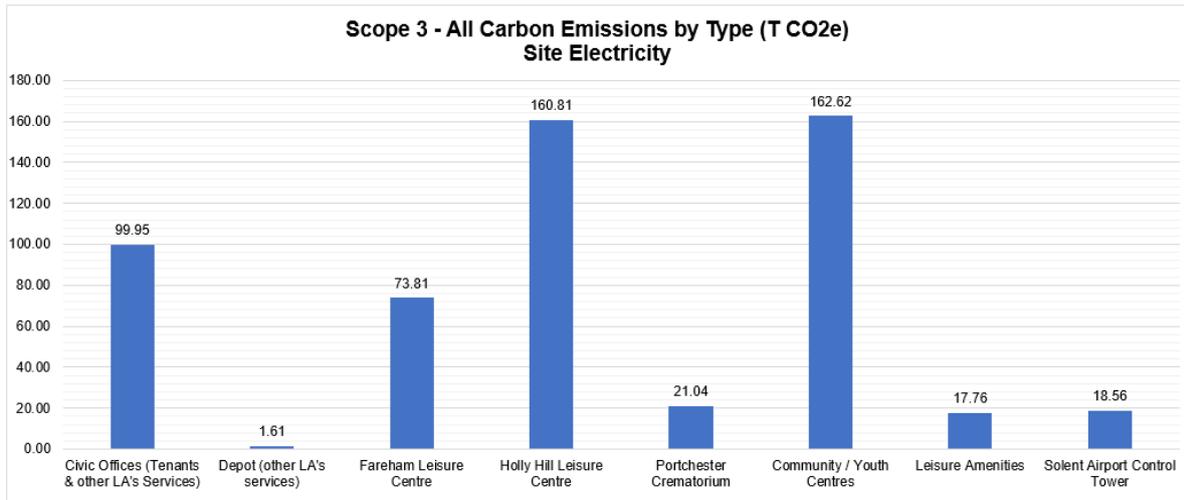


Figure 4 - Scope 3 Emissions Breakdown – Site Electricity

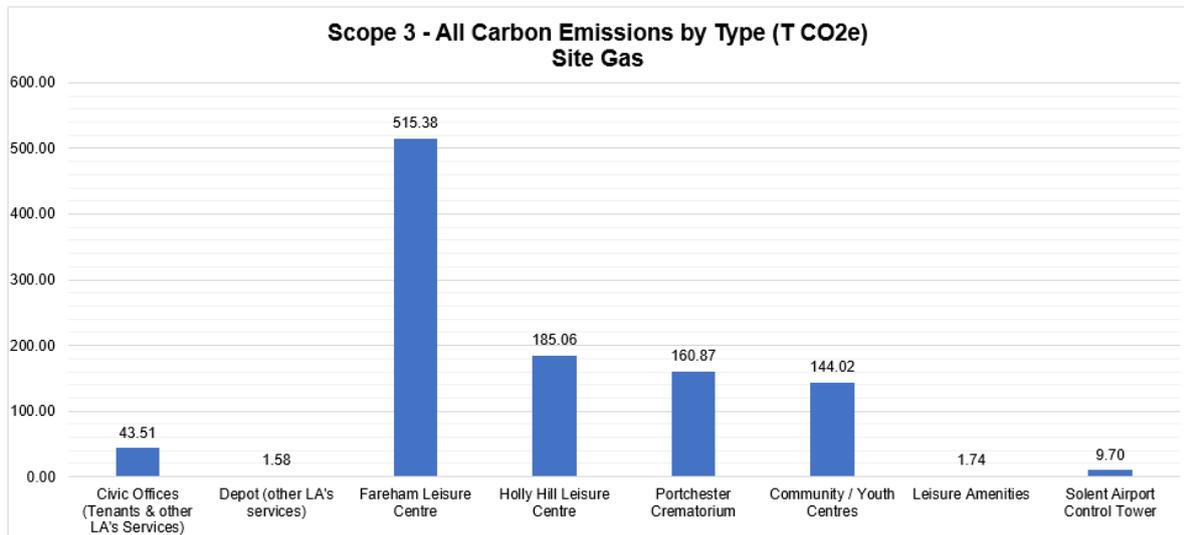


Figure 5 - Scope 3 Emissions Breakdown – Site Gas

For electricity, the highest contributor to Scope 3 emissions are the community and youth centres. Next are the two leisure centres, although where Holly Hill Leisure Centre has the highest electricity contribution, Fareham Leisure Centre has the highest gas contribution.

Portchester Crematorium follows the two leisure centres for gas emissions. The emissions for the Crematorium are the total tCO₂e for the year divided by 4, this is to delineate the Council’s share. It is based on the operations undertaken by the crematorium shared by the 4 local authorities.

FAREHAM

BOROUGH COUNCIL

Report to Policy and Resources Scrutiny Panel

Date **8 October 2020**

Report of: **Deputy Chief Executive Officer**

Subject: **THE REVISED MEDIUM TERM FINANCE STRATEGY**

SUMMARY

The Policy and Resources Scrutiny Panel is asked to consider and review the Executive's proposals for the Medium Term Finance Strategy for the period 2020/21 through to 2024/25. The Deputy Chief Executive Officer will refer any proposals or comments of the Panel to the Executive meeting on 12 October 2020.

RECOMMENDATION

That any proposals or comments of the Panel be referred to the Executive at its meeting on 12 October 2020.

INTRODUCTION

1. On 12 October 2020 the Executive will review the Financial Forecast for the Medium Term Finance Strategy following the emergency budget that was approved in September.
2. The Emergency Budget was presented to the Executive to highlight the effects on spending and income as a result of the COVID-19 pandemic.
3. Members will be asked to approve the update Strategy noting the spending pressures and financial position through the Strategy period.
4. The full Medium Term Finance Strategy will be brought to the Executive later in the year.

RISK ASSESSMENT

5. The Financial Forecast demonstrates the pressure on Council Finances as a result of COVID-19 as well as other spending pressures. During 2020/21 Government funding has been received to help close the gap but there remains uncertainty as to how long this will continue.
6. The council should continue to explore opportunities to increase income sources for the Council as well as review efficiency plans in order that balanced budgets can be made in future years.

CONCLUSION

7. The Board is asked to review the proposals and consider whether it wishes to submit comments for consideration by the Executive.

Appendix A: [Executive report “Financial Forecast for Medium Term Finance Strategy to be considered on 12 October 2020.](#)

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506)

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 12 October 2020

Portfolio:	Policy and Resources
Subject:	Financial Forecast for Medium Term Finance Strategy
Report of:	The Deputy Chief Executive Officer
Corporate Priorities:	A dynamic, prudent and progressive Council

Purpose:
This report provides an update on the Council's 5-year financial forecasts following the emergency budget.

Executive summary:

This report gives the Executive the opportunity to consider the Council's 5-year financial forecasts as set out in the Medium-Term Finance Strategy (MTFS) following the setting of the emergency revised budget for 2020/21 at the September Executive.

The impacts of COVID-19 have affected many areas of the Council's finances including a contribution from reserves to set a balanced revised budget for 2020/21. In light of the changes a new table of figures highlighting the effects of the pandemic and other operation changes has been compiled and the effects of this going forward over the strategy period is shown in the table below:

£s	2020/21	2021/22	2022/23	2023/24	2024/25
Approved MTFS Deficit Position	0	489,000	512,000	440,000	n/a
Revised MTFS Forecast Deficit Position	1,145,000	2,282,000	706,000	594,000	452,000

The detailed report highlights the main spending pressures affecting the budgets and also opportunities taken to close the budget gap.

5-Year Financial Forecasts

The 5-Year financial forecasts for 2020/21 to 2024/25 is predicting a funding shortfall for all years. The Opportunities Plan approved last year is still predicted to address some of the shortfall and build in some capacity for future pressures and uncertainties.

Recommendation:

It is recommended that the Executive approves the Medium-Term Finance Strategy for the period 2020/21 to 2024/25, as set out at Appendix A to the report;

Reason:

The Medium-Term Finance Strategy forecasts a funding shortfall in all years through to 2024/25. The Opportunities Plan has been developed to address some of this and build in capacity for future pressures and uncertainties.

Cost of proposals:

As detailed in the report.

Appendices: **A: Detailed Breakdown of 5 year forecast**

Background papers:

Reference papers:

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	12 October 2020
Subject:	Financial Forecast for Medium Term Finance Strategy
Briefing by:	The Deputy Chief Executive Officer
Portfolio:	Policy and Resources

INTRODUCTION

1. Full Council agreed the Medium-Term Finance Strategy in February, but with the emergence of the COVID-19 pandemic, it became evident that the Council's financial position would be affected as measures were put in place to control the spread of the virus.
2. In September 2020, the Executive agreed a Financial Recovery Plan which out the approach to assessing the financial impact of the pandemic, together with the steps that the Council would take to mitigate the risk and the actions necessary to recover over the medium term. The first key action was to prepare an "Emergency" budget for the current financial year and this was considered by the Executive at its meeting on 7th September 2020.
3. Another key action was to undertake a review of the Medium-Term Finance Strategy, to determine the financial impact beyond the current year. This report provides the outcome of this work.

MEDIUM TERM FINANCE STRATEGY

4. The Medium-Term Finance Strategy (MTFS) is usually presented to the Executive as part of the budget setting process in January, prior to the Council Tax being set in the following February.
5. However, this has been an unprecedented year due to the Coronavirus pandemic and the effects will be felt financially throughout the whole of the strategy period through to 2024/25.
6. In September 2020 the Executive considered the first emergency budget, detailing the effects that the pandemic is expected to have on the Council's finances in the first year of the MTFS strategy period. The report also recognised that the impact was extremely unlikely to last for just one year.
7. The report showed that the estimated impact on the Council's finances was showing an

increase in the overall General Fund budget of £3.6million over the base budget for 2020/21.

8. During the financial year government funding has been made available and this is detailed in the table below:

SUPPORT TYPE	£
General COVID Grant – Tranche 1	£33,966
General COVID Grant – Tranche 2	£1,156,628
General COVID Grant – Tranche 3	£143,768
Specific COVID Grants	£130,000
Loss of Income Reimbursed	£1,058,038
Total Government Support	£2,522,400

9. The receipt of this funding means that the overall impact on council budgets show that £1.143million would need to be taken from reserves in order to keep the budget balanced during 2020/21.

MEDIUM TERM SPENDING PRESSURES

10. There are some services that have been affected by COVID and will continue to be affected after this financial year. The five-year financial forecast also recognises that there continues to be number of areas that will result in spending pressures and new opportunities over the strategy period, which will have implications for the council's spending plans. Details of the main areas are covered in the following paragraphs.

COVID-related Spending Pressures

11. **Town Centre Parking** – During the lockdown period, the multi-storey car parks were closed and other car parks were not collecting income which resulted in £950,000 being taken from the emergency budget. Since reopening, income levels have partly recovered, but they remain significantly below the normal levels. It is anticipated that with the continued restrictions on trading and the subsequent detrimental impact on the vibrancy and vitality of high streets generally, town centre parking revenue will not return to pre-COVID levels and a pressure of £600,000 per year has been built into the strategy.
12. **Leisure Centres** – At the August Executive a package was approved to support the reopening of the 2 Leisure Centres in the borough. However, in order to ensure that the facilities were “COVID-secure”, the volume, range and take-up of activities has been limited, resulting in lower revenue. The package of measures to support the continued availability of the leisure centres could amount to £1.2million in the current financial year and the following year. This “reasonable worse case” position has been reflected in the financial forecast but it is hoped that the required support will be below those sums.

13. **Commercial and Investment Properties** – Income from the Council’s commercial property portfolio is suppressed, largely due to a loss of income from the shopping centre and market quay sites. Alternative payment arrangements have been agreed for some other commercial property tenants to assist with cash-flow and while it is anticipated that full rental income will ultimately be received, the position is being closely monitored and there is a reasonable prospect that the commercial property income budget will not be fully met in the current year and that this will be extended into 2021/22.
14. **Solent Airport and Daedalus** – As with the commercial and investment properties alternative arrangements have been made to secure the rental income being paid to the council, yet also support local businesses located at Daedalus. There have been other income reductions including lower fuel sales, reduction in licence fees and reduced fee income when flying was suspended. This position is likely to be observed through 2021/22.
15. **Bad Debt Provision** – In light of the reasons given in the above two paragraphs there has been an additional bad debt provision of £950,000 built into the strategy over a 3-year period from 2020/21. This is also expected to provide cover for some loss of business rate and council tax payments as businesses and households struggle to pay bills in light of the COVID situation.

Other Spending Pressures

16. **Pay-related cost and Supplier cost inflation** – The MTFS recognises that certain costs will increase over the strategy period, for example due to contract inflation, pay increases, etc. The MTFS allows £330,000 per year to meet these obligations.
17. **Planning Appeals** – In recent years, there has been a notable increase in the number and cost of planning appeals which impacts on the financial forecast. Due to the unpredictable nature of the appeals, the MTFS does not make a specific provision for these, but it is an area of concern and will be kept under review for the future, as the cost of defending an appeal can be very significant.
18. **Hampshire County Council Waste Management Changes** – The County Council has written to district councils, setting out changes to the waste disposal arrangements. The changes regarding the recovery of costs for material recycling are projected to cost the Borough Council approximately £400,000 a year and will be effective from April 2021 onwards.
19. **Ferneham Hall Operational Arrangements** – The concept design and budget cost for the remodelling of Ferneham Hall and the preferred operator for the new community arts and entertainment venue were agreed by the Executive on 26 September 2019. At this time, the venue was expected to require an operating subsidy in the first three years projected to break even in the fourth year of operation, following which an annual management fee will be paid to the Council. The MTFS takes account of the subsidy profile for the new venue, and dialogue is underway with the operator to understand how this may be affected by the pandemic.
20. **Osborn Road Multi-Storey Car Park Works** – At the September 2020 meeting of the Executive, the principle of modernising the Osborn Road multi-storey car park was agreed. The MTFS takes account of the financing costs of the works and a further report will be presented to the Executive once final costs are known.

21. **New Homes Bonus payments** – The New Homes Bonus was introduced in April 2011, as a way of incentivising local authorities to increased housing development in their area. The scheme was scaled back in 2017 and is projected to reduce to nil over the strategy period.

OPPORTUNITIES

22. Although there are a number of spending pressures built into the strategy there are also some opportunities that will offset some of the costs that will be incurred. The following paragraphs cover some of the main areas.
23. **Coastal Car Parking Income** – at the meeting in September 2020 the Executive agreed the implementation of parking charges in coastal car parks. Taking account of the charging schedule and the potential need for some concessionary arrangements, it is estimated that this will generate income of approximately £440,000 per year.
24. **Garden Waste Income** – Elsewhere on this agenda is a report detailing changes to the garden waste service which will see a move from the current system of bag collection to a chargeable bin collection. The new system will see additional income of approximately £340,000 being received.
25. **Leisure Centres** – As part of the new contract terms with the Leisure Centre Operator there has been a revision to the contract which will see a higher management fee paid to the council from the 2022/23 financial year which will be over and above the current contract value.
26. **Solent Airport and Daedalus** – At the September meeting of the Executive a report was approved to continue with the development of this site including new commercial premises. Once complete this will generate additional income form the site and this has been built into the strategy along with the revenue costs of the capital works.

SUMMARY FINANCIAL POSITION

27. Taking account of the known spending pressures, the opportunities already being pursued, and the other regular movements such as contract inflation, the following table shows how the financial forecast is expected to change, in comparison to the approved Strategy.

£s	2020/21	2021/22	2022/23	2023/24	2024/25
Approved MTFS Deficit Position	0	489,000	512,000	440,000	n/a
Revised MTFS Forecast Deficit Position	1,145,000	2,282,000	706,000	594,000	452,000

28. This forecast takes account of projected housing growth in the borough over the next five years, and also takes account of council tax increase at £5 per year. A detailed breakdown of the forecast is set out in Appendix A.
29. While the forecast takes account of significant known variables, there are a number of

other services areas, and corporate priorities, that will have implications for the forecast position. Examples of areas where budgets remain under pressure include open space and tree maintenance, waste collection and treasury investments. There are also wider activities, such as the Government's Fair Funding Review, that could affect the funding available to deliver local services. At this stage, the MTFS does not include a provision for these, but they will be kept under review and steps will be taken to minimise the financial implications where possible.

30. Finally, the Council has clear priorities to improve the borough and its own operations (such as carbon mitigation measures), and while no budget is provided in the LTFS to meet this ambitions, the financial consequences of each project will be considered on a case by case basis in the future, in the context of the overall financial position.

CONCLUSIONS

31. This report sets out the Council's Medium-Term Finance Strategy in response to the Covid-19 pandemic and shows the estimated position for the current year and the next four years. The report and tables at appendix A show that there is a major impact on council finances, particularly in lost income but also in the costs of changes to services.
32. With no indication that further government funding will be available beyond 2020/21, the Council to either use reserves to stabilise the budget next year or look at alternative measures to the budget through further cost savings or revenue generation.

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506)

APPENDIX A

Five Year Forecasts for 2020/21 to 2024/25

	2020/21	2021/22	2022/23	2023/24	2024/25
	000s	000s	000s	000s	000s
SERVICE EXPENDITURE					
Gross Expenditure on Services					
Base Budget	£44,181	£44,181	£44,461	£44,741	£45,021
Changes for Pay and Pensions	£0	£280	£280	£280	£280
Changes for Spend Pressures and Opportunities	£0	£180	£1,360	£1,582	£1,535
Changes for COVID Spend Pressures	£0	£2,122	£150	£0	£0
Revised Budget	£44,181	£46,763	£46,251	£46,603	£46,836
Gross Income for Services					
Base Budget	-£28,630	-£28,630	-£28,680	-£28,730	-£28,780
Changes for Income Pressures and Opportunities	£0	-£524	-£1,609	-£1,883	-£1,985
Revised Budget	-£28,630	-£29,154	-£30,289	-£30,613	-£30,765
Net Cost of Services	£15,551	£17,609	£15,962	£15,990	£16,071
NON SERVICE SPECIFIC BUDGETS					
Contribution to capital spend - RCCO	£1,510	£1,510	£1,510	£1,510	£1,510
Provision to repay borrowing (MRP)	£1,134	£1,315	£1,512	£1,555	£1,610
Accounting Adjustments	-£2,928	-£2,928	-£2,928	-£2,928	-£2,928
Total Non Service Budgets	-£284	-£103	£94	£137	£192
NET BUDGET REQUIREMENT	£15,267	£17,506	£16,056	£16,127	£16,263
SOURCES OF FUNDING					
Core Funding					
Revenue Support Grant	£0	£0	£0	£0	£0
Retained Business Rates	-£2,410	-£2,457	-£2,457	-£2,457	-£2,457
New Homes Bonus	-£460	-£237	-£91	£0	£0
Total Core Funding	-£2,870	-£2,694	-£2,548	-£2,457	-£2,457
Other Funding Sources					
Income from Financial Investments	-£696	-£560	-£560	-£560	-£560
Income from Property Investments	-£3,961	-£3,961	-£3,961	-£3,961	-£3,961
Contributions from Partnerships	-£165	-£165	-£165	-£165	-£165
Total Other Funding	-£4,822	-£4,686	-£4,686	-£4,686	-£4,686
Use of Reserves					
Ear marked for specific use	-£378	-£378	-£378	-£378	-£378
COUNCIL TAX REQUIREMENT	£7,197	£9,748	£8,444	£8,606	£8,742

Council Tax					
Projection of Retained Council Tax at current level	£7,197	£7,197	£7,247	£7,296	£7,346
Additional Council Tax for new properties	£0	£50	£50	£50	£50
Council Tax available at no increase	£7,197	£7,247	£7,296	£7,346	£7,395
Projected shortfall with no increase		-£2,501	-£1,148	-£1,260	-£1,347
Council Tax available with £5 increase per year		£7,466	£7,738	£8,012	£8,290
Projected shortfall with £5 increase per year		-£2,282	-£706	-£594	-£452
Council Tax Increase Required over the £5 increase to clear shortfall*		31%	10%	7%	5%
*These increases would require a referendum before implementation					

FAREHAM

BOROUGH COUNCIL

Report to Policy and Resources Scrutiny Panel

Date **8 October 2020**

Report of: **Deputy Chief Executive Officer**

Subject: **ANNUAL REVIEW OF THE CORPORATE STRATEGY 2017-2023**

SUMMARY

At its meeting on 2 November 2020, the Executive will be considering a report on the Annual Review of the Corporate Strategy 2017-2023.

The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and to update the wording where necessary.

RECOMMENDATION

The Policy and Resources Scrutiny Panel is invited to comment on the Executive Report on the Annual Review of the Corporate Strategy 2017-2023.

Appendices: Annual Review of the Corporate Strategy 2017-2023 Executive Report
Appendix A – Corporate Strategy 2017-2023

Enquiries:

For further information on this report please contact Lindsey Ansell (Ext 4567).

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 02 November 2020

Portfolio:	Policy and Resources
Subject:	Annual Review of the Corporate Strategy 2017-2023
Report of:	Deputy Chief Executive Officer
Corporate Priorities:	All Corporate Objectives Apply

Purpose:

The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and to update the wording where necessary. The outcome of the review will influence budgets for the next financial year.

Executive summary:

The Corporate Strategy provides a clear focus on the most important issues that need to be addressed for the 2017-2023 period. This annual review is an opportunity to consider progress made in delivering corporate priorities and to assess the impact of any other influences on the Council's services and initiatives.

Recommendation/Recommended Option:

It is recommended that the Executive recommends to the Council the amendments to the strategy document, as set out on paragraph 14 of this report, along with any other amendments arising from the review.

Reason:

To meet the requirements of the Council's performance management framework.

Cost of proposals:

The financial implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.

Appendices: A: Corporate Strategy 2017-2023

Background papers: None

Reference papers: None

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	02 November 2020
Subject:	Annual Review of the Corporate Strategy 2017-2023
Briefing by:	Deputy Chief Executive Officer
Portfolio:	Policy and Resources

INTRODUCTION

1. The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and update the wording where necessary. The outcome of the review will influence the budgets for the next financial year.
2. This is the third review of the Corporate Strategy 2017-23, which was adopted by the Council on 14 December 2017. A copy of the current document is attached as Appendix A.
3. Any proposed changes to the wording will need to be approved by the Council, because the Corporate Strategy comes within the Council's policy framework under the Constitution.

PROGRESS MADE IN DELIVERING CORPORATE PRIORITIES

4. The Corporate Strategy sets out the Council's priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure Fareham remains a prosperous, safe and attractive place to live and work.
5. The Strategy contains a number of Corporate Priorities for improvement. Progress on each priority since the last annual review is listed below:

Providing Housing Choices

- Good progress is being made on negotiating the Welborne Section 106 development agreement with the applicant and Hampshire County Council, so that planning permission can be granted. However, the capital funding gap for the necessary improvements to M27 junction 10 remains and is a key risk to the delivery of the new community. Work continues with the developer and local and national funding partners to address it.
- In early 2020 residents were invited to have their say on future developments

across the Borough by taking part in a consultation on the new Local Plan. A Local Plan Supplement document was developed following the Issues and Options consultation held during Summer 2019, which sets out how the Council proposes meeting new national housing targets, identifying a small number of new housing sites and policies, as well as potential areas for strategic growth.

- The Council must now create a Publication Plan for submission to the Government for independent review, with the six-week consultation period due to take place in Autumn 2020.
- Following a consultation in Summer 2019, the Council adopted a new Affordable Housing Strategy in October 2019 which sets out how Affordable Housing will be delivered over the next five years, including the delivery of Council housing. The purpose of the strategy is to 'provide more affordable homes, ensuring they are the right homes in the right places for those in need of affordable housing'.
- Construction has begun on the redevelopment of the former Hampshire Rose site. Due for completion early 2021, the development will provide eighteen new one and two-bedroom apartments for social rent.
- Construction also commenced to deliver five affordable home for council tenants at Bridge Road. The scheme, now called Oak Tree Close, was completed in Summer 2020 and all homes are now let.
- In February 2020 Fareham Borough Council was successful in a bid to help tackle the issue of rough sleeping in the Borough, being awarded £141,450 for the 2020/21 year. This money will enable the Outreach Service to continue and fund two further posts, enabling Two Saints to provide an enhanced service.
- In April rough sleepers in Fareham were moved into self-catering accommodation to keep them safe and socially distanced during the Coronavirus pandemic.

Protect and Enhance the Environment

- Good progress has been made in the delivery of the new open space and play area at Daedalus Common, with the site expected to open towards the end of 2020.
- There have been some delays to the play area works at Abbey Meadows; whilst the open space was opened during 2020, the play area is not due for completion until 2021.
- In May 2020 the Council announced that the Portchester to Paulsgrove coastal defence scheme was unlikely to progress in its current form, as a mutually agreeable method for securing the required contribution could not be identified. Both Fareham Borough Council and Portsmouth City Council remain committed to trying to reduce flood and coastal erosion and will investigate alternative delivery models for the future.
- Fareham celebrated another year of success at the South and South East in Bloom awards, with its 16th consecutive winning entry in the Small City category,

receiving a Gold Award and was declared Category Winner.

- In October 2019 a working group was set up to enable the development of an action plan to mitigate and adapt to impacts of climate change in Fareham and reduce our carbon footprint. The working group will look at all areas of the Council's services to identify carbon reduction opportunities.

Strong, Safe and Inclusive and Healthy Communities

- The extension to Holly Hill Cemetery was completed in June 2020, providing an additional 350 burial spaces for the Western Wards.
- A review of the Council's approach to Community Safety and CCTV is currently underway, with Executive approval for the new model due to be sought in Autumn 2020.
- All four sustainable measures supported as part of the Council's 'Let's Clear the Air' campaign were implemented by early 2020. Over the next couple of years there will be an annual automatic number plate recognition (ANPR) traffic survey on the A32 to establish whether these measures have been successful in keeping the nitrogen dioxide levels compliant.
- The Coronavirus pandemic saw the local community coming together to help those that needed it most. The Council worked with local organisations including Acts of Kindness, One Community, Waypoint Church, Community First Wessex and Citizens Advice to help vulnerable residents in the borough with things including shopping, prescription collections and friendly chats. The Council also worked with hundreds of volunteers who all played a crucial part in supporting residents in need at this difficult time.

Maintain and Extend Prosperity

- Businesses in the Fareham Borough benefited from grants support, as part of a package of measures announced by the Government to help businesses affected by the Coronavirus. As of mid-September, the Council had paid out more than £19.6 million in grants to businesses in the Borough (£18,725,000 on Small Business, Hospitality and Leisure Grants and £912,500 as part of the Discretionary Grant Scheme).
- In September 2020 the Council's Executive approved a series of proposals to the Council's parking service which included upgrades to existing car parks to benefit users and support local shops. It was agreed to freeze parking charges in the town centre. It was also agreed to not charge in other car parks (apart from coastal car parks) including shopping area car parks within the next five years. In addition, a Pay-by-App option will be introduced for All Pay and Display car parks in the Borough and new Pay-on-Foot machines are to be installed in the town centre barrier car parks. These new measures aim to continue to encourage people back into the shops, whilst providing a range of payment options for customers. It was also agreed to install new solar-powered pay and display machines in all coastal car parks and to introduce a charge of £1 per hour up to a maximum of £6 per day.

Leisure Opportunities for Health and Fun

- Following another successful pantomime season, Ferneham Hall closed in January 2020 in preparation for its major remodelling project. BH Live was announced as the operator for the new community, arts and entertainment venue that will replace Ferneham Hall. The plans for the new venue were approved at the Council's first virtual Planning Committee in May 2020, with a public consultation to choose a name for the new venue launching in September.
- Thousands of people came along to Fareham town centre to join in the festivities at the Victorian Christmas themed annual Christmas lights switch on event. Crowds were entertained by Victorian street performers and local musical groups performed on stage.
- During Autumn 2019, the Council consulted on improvements to four more play areas, as part of the five-year plan of works. These improvements are anticipated to be completed during Spring 2021.

A Dynamic, Prudent and Progressive Council

- A new team was set up to deliver a programme of work under the Opportunities Plan, to enable the Council to generate additional revenue, reduce costs and respond to service pressures and opportunities.
- Due to the Coronavirus pandemic, the Council was left with a £1.14m shortfall, with an emergency mid-year budget being approved in September 2020 and the Council looking at new ways to bring in revenue.
- A Parking Service review was undertaken and in September 2020 the Executive agreed to the introduction of coastal parking charges within the Borough.
- Plans for a new chargeable garden waste collection service, which will allow residents to dispose of more garden waste, is also due to be considered in September 2020.

EXTERNAL IMPACTS

6. The Covid-19 pandemic has impacted on both the services and the finances of the Council and work on some of the priorities contained within the Corporate Strategy will have stalled during the Covid-19 pandemic.
7. During the pandemic the Council has had unforeseen costs with its Covid-19 response whilst also seeing declines in income as a result of:
 - Parking charges being suspended
 - Demand for trade waste collections reduced
 - Concessionary payment terms for commercial property tenants
 - Reduced number of planning applications received

- Suspension of market pitch fees
 - Treasury investment income affected by adverse cash flows and reduced interest rates.
8. The pandemic left the Council with a £3.66m shortfall. Government grants and other financial support is only expected to cover around two-thirds of that shortfall, leaving the Council with a £1,143,700 deficit.
 9. In September 2020, the Council's Executive considered an emergency mid-year budget to manage the predicted £1.14m shortfall.
 10. It is proposed that the shortfall for this year is met from the Council's reserves, however a number of other measures, including charging for parking in the Borough's coastal car parks, are being considered to bridge the funding gap for future years.

ANY MATTERS ARISING FROM REVIEWS AND/OR INSPECTIONS

11. The most recent figure available, estimating the population of Fareham was published by the Office for National Statistics in 2019. The population of the Borough is currently estimated to be 116,233. Between 2017 and 2022 Fareham's population is projected to increase from 116,000 to 120,000.
12. The Annual Review letter from the Local Government and Social Care Ombudsman set out the number of complaints and enquiries received and decided during the financial year 2019/20. During 2019/20 the Local Government Ombudsman received thirteen complaints/enquiries and made decisions on eleven of these. No complaints were upheld against Fareham Borough Council in 2019/20. This meant that there were no remedies that the Council needed to implement.

ANNUAL AUDIT

13. The Council's external auditors, Ernst & Young, provide an annual audit letter and annual governance report that gives an overall assessment of the Council, with both documents covering the Council's accounts for the previous financial year. Unfortunately, the annual letter and report for 2019/20 has been delayed this year and is not expected until mid-October.

PROPOSED CHANGES

14. Overall, the Corporate Strategy remains on track and it is proposed that the Executive recommends that the Council approves the following minor changes to the current Corporate Strategy document, attached as Appendix A:
 - Amend the end of the last paragraph, to reflect Ferneham Hall's closure to read: 'with the building currently closed for refurbishment' (Safe and Healthy, page 6).
 - Replace the football pitch bookings jigsaw graphic with data relating to visitors to Westbury Manor Museum: `19,171 visitors to Westbury Manor Museum between April 2019 and March 2020 (Safe and Healthy, page 6).
 - Update the Abbey Meadows open space opening dates to include the completion of the play area (The Great Outdoors, page 8):

`A new open space, Abbey Meadows, is set to open in 2020 (open space opened in 2020 but awaiting completion of play area in 2021)`.

- Update the number of consecutive years that Fareham in Bloom has received a Gold Award from 15 to 16 on paragraph 4 (The Great Outdoors, page 8).
- Add the words `Complete October 2019` to the final bullet point to reflect the completion of the preparation and implementation of a new Affordable Housing Strategy (Providing Housing Choices, page 14).
- Add the words `Complete June 2020` to bullet point two to reflect the completion of the Holly Hilly cemetery extension (Strong, Safe, Inclusive and Healthy Communities, page 16).
- Add a new bullet point to reflect the Council's Opportunities Plan:

`Deliver a programme of work under the Opportunities Plan, to enable the Council to generate additional revenue, reduce costs and respond to service pressures and opportunities`. (A Dynamic, Prudent and Progressive Council, page 19).

FINANCIAL IMPLICATIONS

15. Any cost implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.
16. An emergency mid-year budget has been drawn up to manage a predicted £1.14m shortfall as a result of the Covid-19 pandemic.

CONCLUSION

17. This report is a key stage in the Council's performance management framework. The Executive is invited to report the Corporate Strategy 2017-2023 so that the Council's priorities can be reflected in the budgets for the next financial year.

Enquiries:

For further information on this report please contact Annette Rickman, Customer Service Manager (Ext 4418).

FAREHAM

a prosperous and
attractive place to be

CORPORATE STRATEGY
2017-2023

Reviewed
December 2019



FAREHAM
BOROUGH COUNCIL

PLANNING FOR FAREHAM'S FUTURE



Prosperous, safe, attractive...

Our corporate strategy for Fareham Borough Council sets out our priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure that Fareham remains a prosperous, safe and attractive place to live and work.

Our approach has been led by a number of factors. First and foremost, our residents, customers, partners and others have told us what is important to them. Our research has also highlighted a range of external influences we need to consider such as economic and social factors and indeed changes to the way our residents live and work.

One factor that cannot be ignored is the continuing reduction in government funding awarded to Fareham Borough Council.

Yet despite this reduction, as you will read, we have exciting plans for the next few years that will provide benefits to many people working and living within the Borough of Fareham.

By focusing on these we believe we can help make sure that Fareham continues to be a great place to live and work.

**“...FAREHAM
CONTINUES
TO BE A GREAT
PLACE TO LIVE
AND WORK.”**

A GREAT PLACE

TO LIVE...

FAREHAM'S POPULATION

2001: 107,977

2015: 114,799

2017: 117,000

2022: 120,000

2037: 130,000

Located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton, Fareham is a popular and attractive place to live. It is well connected to the M27 motorway and has good rail links to London and the wider rail network. There is also easy access to ferry ports and Southampton airport.

Fareham is growing. Our population has steadily increased over the last 30 years and that trend is expected to continue. People are living longer and we have an increasingly ageing population.

For example, Fareham has experienced the largest rise in the number of residents aged

85+ in Hampshire during the last 20 years. By contrast the number of people of working age living in the Borough has reduced; particularly those aged between 25 and 39.

Consistent with the rest of the country the make-up of Fareham's households is changing. Around a quarter of people now choose to live alone so that adds to the number of smaller homes that we need. Additionally an increase in divorce and break ups also means that there are now more 'blended families' living together than ever before. Minority ethnic groups make up a small, but slowly growing, proportion of the population.

Fareham has five distinct communities: **Fareham town; Portchester; Titchfield; Western Wards** and **Hill Head and Stubbington**. The development of **Welborne**, made up of of around 6,000 homes, will create a new distinct community whilst, at the same time, help to meet our future housing needs.

“...THE MAKE-UP OF FAREHAM'S HOUSEHOLDS IS CHANGING.”

OPEN FOR BUSINESS

With a well-educated workforce and low levels of unemployment, Fareham is a thriving place for business.



A well-educated workforce makes Fareham an attractive proposition for local businesses. The local talent pool is rich with potential employees equipped with all the skills they need to meet their needs and, whilst Fareham salaries tend to be higher than the national average, they remain well below London-weighted salaries.

The proportion of Fareham residents educated to college level and above is higher than both the south east region and the country as a whole. This is a boost to businesses both in Fareham and its neighbouring cities.

Fareham is a hard-working Borough with the percentage of local people in work higher than both regional and national averages. By contrast the number of residents claiming out of work benefits is low.



“...FAREHAM IS A THRIVING PLACE FOR BUSINESS.”

HIGH FLYING PLANS...

Solent Airport at Daedalus is owned by Fareham Borough Council. Forming part of the Solent Enterprise Zone, the site features two new business parks: Faraday and Swordfish.

“...AN UNFLINCHING COMMITMENT TO SUPPORTING AND ENCOURAGING BUSINESS GROWTH...”

Underpinned by an unflinching commitment to supporting and encouraging business growth, Fareham Borough Council's vision for the award winning Solent Airport at Daedalus has already begun to take shape.

The Council's Fareham Innovation Centre opened in 2015 as an incubation hub to provide support and guidance to small and start-up businesses. It reached 100% occupancy within a year of opening. A £7m extension was opened in 2018.

The Daedalus Vision plan was reviewed in 2019, with plans for the next three to five years

including: the provision of new commercial buildings for

employment opportunities; additional community facilities; improved airport infrastructure; and expansion opportunities.

Over the coming years, the new development at Welborne, which lies to the north of Fareham, will also play a significant role in creating jobs for the Borough.



SAFE AND HEALTHY

Fareham is a safe and healthy place to live and work. Overall crime levels are low when compared to similar Boroughs in the area.

Life expectancy is higher than the national average for both men and women and our residents are generally healthier than most other areas in the country. Deprivation levels across the Borough are generally very low, but there are some small pockets of deprivation within Fareham town.

Fareham is a great place to be healthy and has a variety of sports and leisure facilities for residents to enjoy. We have invested significantly in facilities such as the multi-million pound Holly Hill Leisure Centre which opened in 2016. Within the Borough, residents benefit from two leisure centres, 17 community

centres, 27 football pitches, nine cricket squares and two rugby pitches. There are also 17 outdoor recreation sites and 43 children's play areas. The Council also continues to support a wide range of cultural and entertainment activities including Westbury Manor Museum. We have also produced a vision to remodel Ferneham Hall into a new arts and entertainment venue, with the building set to close for refurbishment at the beginning of 2020.

1160
FOOTBALL PITCH
BOOKINGS
BETWEEN
SEPTEMBER 2018
AND APRIL 2019



HOME is where the HEART is...

Fareham residents are, on the whole, well housed. Around 86% of homes are now owner occupied, which is much higher than the national average. By contrast the proportion of social and private rented housing is very low.

Despite an increase of 38% in property prices between 2013 and 2018 for an average home in Fareham, house prices remain slightly lower than the Hampshire average although they are higher than some neighbouring authorities. First-time buyers in Fareham struggle to get onto the property market as the ratio between average house prices and earnings is higher than the level for most other areas in south Hampshire.

**“FIRST-TIME
BUYERS IN
FAREHAM
STRUGGLE TO
GET ONTO THE
PROPERTY
MARKET...”**

THE GREAT OUTDOORS...



With many acres of space safeguarded for wildlife and miles of natural coastline there are ample opportunities for getting out and about with or without the family.

The Council manages 331 acres of land for nature conservation across 25 different sites that include two nature reserves (Holly Hill Woodland Park and Warsash Common), and a Site of Special Scientific Interest (Portchester Common).

Cultivated spaces are important too and add quality to our everyday lives. Two open spaces, the Sensory Garden in Fareham Town Centre and Holly Hill Woodland Park, have consistently been awarded the prestigious Green Flag Award. A new open space, Abbey Meadows is set to open in 2020.

Additionally, for 15 consecutive years 'Fareham In Bloom' work has been recognised with a Gold Award in the South and South East in Bloom awards, brightening up our communities.

The great outdoors includes our streets and buildings too and important historic buildings are protected for future generations.



In fact there are 13 conservation areas and nearly 600 listed buildings within the Borough, each offering a little piece of history and helping to weave a picture of Fareham across the ages.

THERE ARE 13 CONSERVATION AREAS:

- CAMS HALL
- CATISFIELD
- FAREHAM HIGH STREET
- HOOK
- OSBORN ROAD
- PORTCHESTER, CASTLE STREET
- SARISBURY GREEN
- SWANWICK SHORE
- TITCHFIELD
- TITCHFIELD ABBEY
- TOWN QUAY
- WALLINGTON
- WARSASH



Tell us what **WORKS** and what **DOESN'T**

Listening to residents' views is essential to the way the Council works and helps us deliver better services.

Community Action Team (CAT) meetings take place where there is a local 'hot topic' of interest to residents. There are also regular YCAT meetings where young people can ask questions and have their say.

Residents can have their say using an online Customer Engagement Panel (the E-Panel) to help customers better understand how we work, have their say and increase openness and transparency. They can also take part in various consultations that take place throughout the year.

Social media is important too. Residents can contact the Council directly on Facebook and Twitter, both of which are used to keep customers up-to-date with useful information including details of any new consultations taking place, public meetings or local events.

Our website contains all the Council's latest news and copies of the Council's Online magazine 'Fareham Today' whilst Council



Connect, in Fareham shopping centre, is also a good place to check for information.

Sign up for the Council's e-panel at:
www.fareham.gov.uk/epanel

Check out any current consultations at:
www.fareham.gov.uk/consultations

**SIGN UP TO OUR
ONLINE CUSTOMER
ENGAGEMENT PANEL
(THE E-PANEL) AND JOIN
IN THE CONVERSATION**



OUR VISION

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, providing new homes for our growing communities and making it an even more inclusive and attractive place to live and work.

**“FAREHAM IS
A PROSPEROUS,
SAFE AND
ATTRACTIVE
PLACE TO LIVE
AND WORK.”**

OUR VALUES

Everything we do is guided by a set of values which are shared by all elected members and employees.

OUR CORPORATE VALUES

Listening and being responsive to our customers

Recognising and protecting the identity of existing communities

Enhancing prosperity and conserving all that is good

Being efficient, effective and providing value for money

Leading our communities and achieving change for the better

“LEISURE OPPORTUNITIES AVAILABLE FOR RESIDENTS AND VISITORS ALIKE...”

OUR PRIORITIES

We will achieve our vision by focusing our efforts and resources on six corporate priorities:



1 PROVIDING HOUSING CHOICES

by working with our key partners to enable and support a diverse housing market so that residents have access to good quality housing that is affordable and offers a choice of tenures. We will take positive steps to prevent homelessness and assist individuals and families in finding good quality accommodation.



2 PROTECT AND ENHANCE THE ENVIRONMENT

by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that our heritage and natural environment are conserved and enhanced for future generations. We will also minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste and maximising the collection of recyclable materials.



3 STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES

by working with others to provide an environment where people of all ages feel safe. We will give people greater influence over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.



4 MAINTAIN AND EXTEND PROSPERITY

by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this.



5 LEISURE OPPORTUNITIES FOR HEALTH AND FUN

so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.



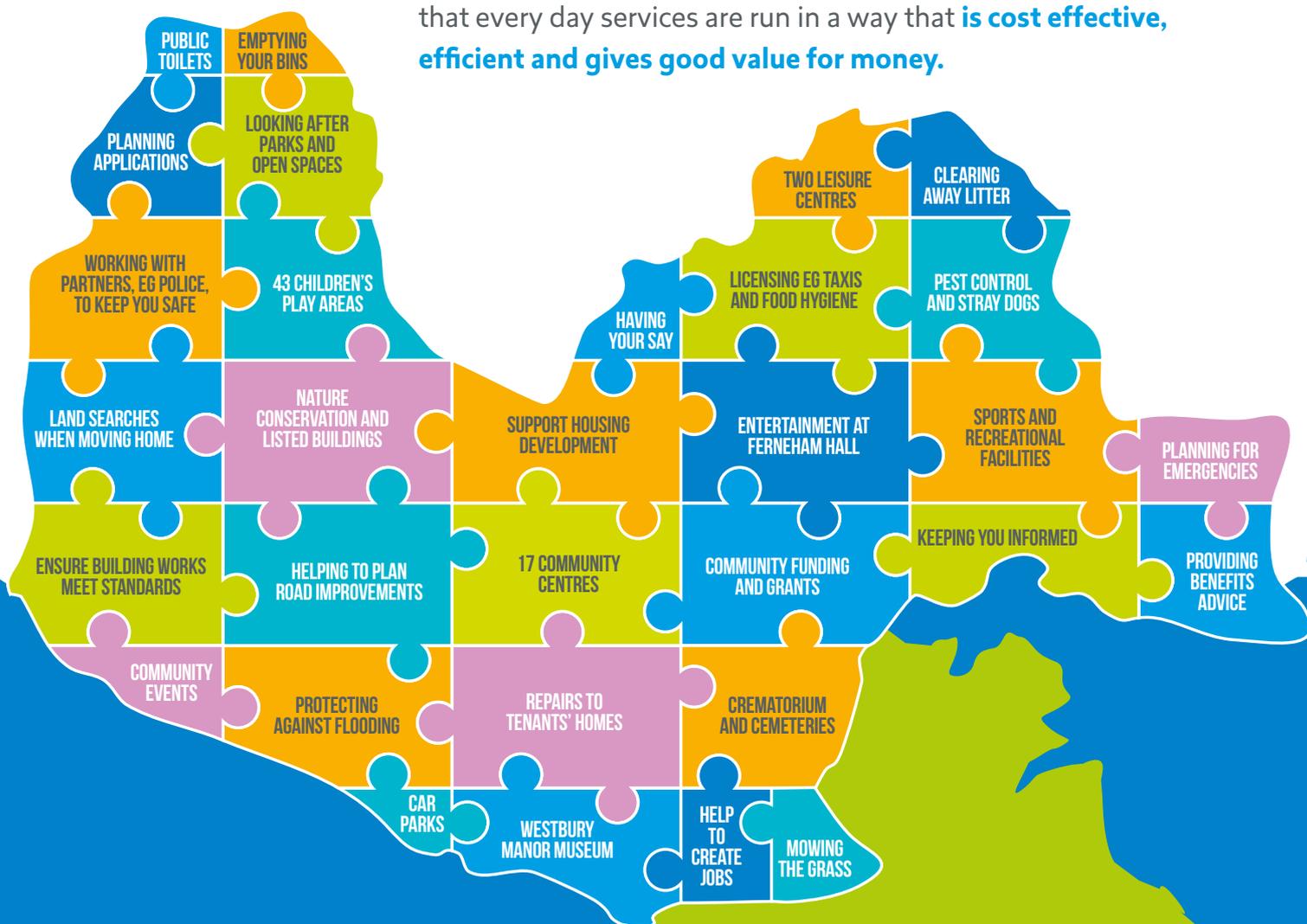
6 DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of customer satisfaction, whilst keeping council tax levels low when compared to other district councils.

“WE WILL GIVE PEOPLE GREATER INFLUENCE OVER THE DECISIONS THAT AFFECT THEIR LIVES...”

It's the **LITTLE THINGS** **THAT MATTER**

Although it is the big projects that get the headlines, it is the day to day work we carry out that takes up most of our time and energy. It is also what the Fareham element of your council tax pays for. We know how important it is to you that we get the basics right and we work really hard to ensure that every day services are run in a way that **is cost effective, efficient and gives good value for money.**



PRIORITY one

Between now and 2023 we have big plans for improvements all of which are driven by our corporate priorities. You will be able to keep an eye on how we are doing as key milestones will be included in our annual review.

PROVIDING HOUSING CHOICES

Ensuring everyone has somewhere to live is a vital role for Council.

Working against the backdrop of a national shortfall in housing and accommodation, we have worked hard to develop key strategies that will enable us to ensure there are housing choices for people in Fareham. We will...

- Enable the delivery of a new Garden Village at Welborne, providing thousands of new homes, new jobs, new schools and new leisure facilities.
- Prepare a new Local Plan, which will plan for the provision of new homes, and employment space, across the Borough up to 2036.
- Prepare and implement a new Affordable Housing Strategy, which will determine the Council's future role in the provision of housing.



“ENSURING EVERYONE HAS SOMEWHERE TO LIVE IS A VITAL ROLE FOR COUNCIL.”

PRIORITY TWO

PROTECT AND ENHANCE THE ENVIRONMENT

The environment in which we live helps to shape our experiences and the way we live our lives. We want to make sure that the things we enjoy today will still be around for future generations.

As well as protecting our assets, the next few years will see some exciting developments across the Borough. We will...

- Transform the fields and verges on the boundary of Daedalus into Daedalus Common, an exciting new area of public open space for the local community.
- Create Abbey Meadows, a new park in Titchfield, providing easy access to the countryside for local people.
- Transform woodland areas at Coldeast to create new public open spaces. (Complete July 2017).
- Deliver major coastal defence schemes at Portchester and Hill Head.
- Increase our recycling rates and reduce the amount of household waste.
- Continue with our 'Give Plastic the Push' campaign, aiming to reduce the use of single use plastic in the Borough.
- Develop an action plan to mitigate and adapt to impacts of climate change in Fareham and reduce our carbon footprint.

“WE WANT TO MAKE SURE THAT THE THINGS WE ENJOY TODAY WILL STILL BE AROUND FOR FUTURE GENERATIONS.”



PRIORITY three

STRONG, SAFE INCLUSIVE AND HEALTHY COMMUNITIES



“PROMOTE AND
SUPPORT THE
DELIVERY OF
WELBORNE...”

Feeling safe and secure in our homes and everyday activities is vital for our wellbeing and peace of mind.

We also know it is important to local people that we recognise and protect the identity of existing and new communities. This includes the provision of local facilities. We will...

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years.
- Build 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to those living in the west of the Borough.
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible.
- Deliver four sustainable measures supported as part of the Council's 'Let's Clear the Air' campaign, aimed at ensuring nitrogen dioxide levels across Fareham do not exceed national guidelines.

PRIORITY four

MAINTAIN AND EXTEND PROSPERITY

We recognise that business growth is essential to the local economy, providing good quality jobs for local people and creating attractive, vibrant town and district centres.

As well as supporting and protecting existing businesses we want to attract new employers to our Borough providing opportunities for future generations. We will...

- Commence the regeneration of Fareham Town Centre, which will include the provision of new homes, improvements to retail, leisure and entertainment facilities and changes to parking provision.
- Construct a second phase extension to our highly successful Innovation Centre at Daedalus, offering office and working space to new businesses and creating new jobs within the Borough. (Complete March 2018).
- Enable the redevelopment of Portchester District Centre, which will include improvements to the shopping precinct, the provision of new homes and improvements to car parking facilities.
- Continue to implement our vision for Daedalus. We will build the necessary roads and services to unlock new employment opportunities at Swordfish Business Park, building new hangars and facilities to support the development of the airport and encourage employers to relocate and grow their businesses on the site.
- Support the construction of major highway schemes across the Borough to include the Stubbington Bypass, improvements to the southern section of Newgate Lane and a redesigned “all moves” Junction 10 on the M27. (Newgate Lane complete April 2018).
- Encourage the provision of more A Level courses within the Borough.



“A VIBRANT SHOPPING CENTRE IS AN ASSET TO ANY COMMUNITY...”

PRIORITY five

LEISURE OPPORTUNITIES FOR HEALTH AND FUN

Fareham is an attractive place to live and well-equipped with a whole host of leisure activities.

As a Council we are constantly seeking to improve leisure facilities for residents and over the coming years we will see some exciting developments. We will...

- Transform Westbury Manor into a vibrant “culture stop” in Fareham Town Centre. (Complete July 2017).
- Transform Ferneham Hall into a new arts and entertainment venue with a community focus.
- Provide new sports pitches and children’s play area at Coldeast. (Complete July 2018).
- Provide a new allotment site in the Stubbington area.
- Improve the facilities at Cams Alders Recreation Ground to meet the needs of the sports clubs and encourage greater participation by the community.



“TRANSFORM WESTBURY MANOR MUSEUM INTO A ‘CULTURE STOP’...”

PRIORITY six

A DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

We are constantly seeking ways to reduce our spending and make your money work harder so that we can continue to deliver good services.



We will...

- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding.
- Continue to implement systems thinking* across all Council services to ensure a customer focused approach and the quick resolution of problems.
- Develop the Civic Offices to be an attractive working environment for existing and prospective tenants.
- Undertake a major review of all Council owned land and buildings to ensure that we are making the best use of our assets.
- Be alive to new opportunities for further investment in commercial properties to boost income and help meet corporate priorities.
- Continue to explore opportunities for shared services, partnerships and joint working with neighbouring Councils.

*Systems thinking helps to design Council services so that the needs of the customer are met in the simplest and most efficient way.



Holly Hill



Strategic FRAMEWORK

Our strategic framework is made up of key financial and planning documents that help shape the work of the Council.

CORPORATE STRATEGY sets out our vision and priorities for the medium-term (i.e. five years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

LOCAL PLAN sets out the policies that will determine future land use to meet the needs of the corporate strategy.

MEDIUM TERM FINANCIAL STRATEGY AND ANNUAL BUDGET addresses the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by local service agreements, which include a range of measures that demonstrate the general performance and degree of success of the Council.

Email your comments to consultation@fareham.gov.uk



FAREHAM

BOROUGH COUNCIL

Report to Policy and Resources Scrutiny Panel

Date **8 October 2020**

Report of: **Deputy Chief Executive Officer**

Subject: **EXECUTIVE BUSINESS**

SUMMARY

One of the key functions of this Scrutiny Panel is to hold the Executive Portfolio Holder and Senior Officers to Account in the delivery of the Service and the Improvement Actions identified in the Council's Corporate Priorities and Corporate Vision.

Members are therefore invited to consider the items of business which fall under the remit of the Policy and Resources portfolio and have been dealt with by the Executive since the last meeting of the Panel. This includes any decision taken by Individual Executive Members.

The relevant notices for decision taken are attached for consideration.

RECOMMENDATION

It is recommended that Members consider the items of Business discharged by the Executive and make any comments or raise any questions for clarification.

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2171

Record of Decision by Executive

Monday, 2 March 2020

Portfolio	Policy & Resources
Subject:	Provision of upgraded power supplies at Faraday Business Park, Daedalus
Report of:	Director of Planning and Regeneration
Corporate Priority:	Dynamic, prudent and progressive Council; Maintain and extend prosperity

Purpose:
To obtain the approval of the Executive to provide funding for the installation of additional power supplies to serve the previously approved industrial/business units and future developments at Faraday Business Park at Daedalus.

In January 2019 the Executive approved the funding for the construction of new industrial/business units at Faraday Business Park at Daedalus. The report highlighted the fact that additional electricity infrastructure was likely to be required.

Working with suppliers, a solution has developed to provide an additional 2mega watt of power to Faraday Business Park. Whilst initial costs were significant, a solution has now been identified that provides a cost-effective solution for the early installation of this supply.

Options Considered:
As recommendation.

Decision:
RESOLVED that the Executive:

- (a) approves the capital budget as outlined in the confidential Appendix A to the report to provide additional power infrastructure to Faraday Business Park; and
- (b) delegates authority to the Director of Planning and Regeneration, following consultation with the Executive Member for Policy and Resources, to award the contract(s) for the installation of the power upgrade after a procurement exercise in accordance with the Council's Procurement and Contract Procedure Rules 2019.

Reason:

To fund the further development of Daedalus in line with the adopted Vision.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 2 March 2020

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2172

Record of Decision by Executive

Monday, 2 March 2020

Portfolio	Planning and Development
Subject:	Climate Change and Carbon Reduction
Report of:	Director of Planning and Regeneration
Corporate Priority:	Protect and enhance the environment

Purpose:

To report to the Executive the scope of the climate change and carbon reduction work to be progressed by the Climate Change Working Group.

At the 26 September Executive Meeting the Executive Leader pledged the commitment to carbon neutrality by 2030 and established the Climate Change Working Group (CCWG). This report outlines the priorities for the Working Group.

The initial priority will be to quantify the Council's carbon footprint to establish a baseline for the development of the Council's Carbon Reduction Plan.

The Working Group will identify and develop proposals for inclusion within the Plan, reporting to the Council's Policy and Resources Scrutiny Panel, prior to Executive decision.

This paper also seeks approval on the principle of commissioning the Greening Campaign to work with communities. This work enables the community to lead itself in understanding, mitigating and building resilience to climate change.

Approval is requested for the inclusion of climate change and carbon reduction impacts in Committee Reports and Executive Decisions in the new municipal year.

Options Considered:

At the invitation of the Executive Leader, Councillors J S Forrest and R H Price, JP addressed the Executive on this item.

As recommendation and during the discussion on this item, Councillor S D Martin proposed two additional recommendations, (e) and (f) which would add to the wording of the Terms of Reference as set out in Appendix A.

Decision:

RESOLVED that the Executive notes the content of the report and approves:

- (a) the scope of works to be undertaken on climate change and carbon reduction by the CCWG, as set out in the Executive Briefing Paper;
- (b) the principle of commissioning the Greening Campaign to work with communities within the borough;
- (c) a working budget of £10,000, funded from revenue reserves, to support the work needed to deliver the initial actions and projects proposed;
- (d) the inclusion of climate change and carbon reduction impacts in Committee Reports and Executive Decisions in the new municipal year;
- (e) that the Terms of Reference for the Climate Change Working Group include the additional wording: "Acting as the Member Champion on climate change matters, Councillor Martin will be the recipient of any informal proposals arising from elected Members for carbon reduction planning or other climate change work. Councillor Martin will present any such proposals to the Working Group to allow these to be investigated and considered in more detail, in order to determine whether they should form part of any formal climate change proposals presented to the Policy and Resources Scrutiny Panel and the Executive for consideration and decision"; and
- (f) that the Members' Newsletter will include updates on the progress of the Climate Change Working Group and that this be added to the Terms of Reference.

Reason:

To progress the Council's commitment to carbon neutrality in the delivery of its services by 2030.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 2 March 2020

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2173

Record of Decision by Executive

Monday, 2 March 2020

Portfolio	Policy & Resources
Subject:	Capital Expenditure at Faretec, Cams Estate Business Park
Report of:	Director of Planning and Regeneration
Corporate Priority:	Dynamic, prudent and progressive Council; Maintain and extend prosperity

Purpose:

To seek approval for the allocation of a capital budget to refurbish the air-conditioning system at Faretec (located at the Cams Estates Business Park) and carry out other minor building upgrade works.

The existing air-conditioning system which provides heating and cooling at the Council owned investment property, Faretec at the Cams Estate Business Park, has become increasingly unreliable and now requires upgrading.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive approves a capital budget to refurbish the air conditioning system and undertake minor building upgrade works at Faretec at the Cams Estate Business Park, as set out in the confidential Appendix A to the report.

Reason:

The refurbishment of the system combined with minor building upgrade works, will ensure the retention of the existing tenants and attract new tenants to the building in future. This will help to maintain and increase the Council's rental income.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 2 March 2020

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2174

Record of Decision by Executive

Monday, 2 March 2020

Portfolio	Policy & Resources
Subject:	Citizen of Honour Nominations 2020
Report of:	Director of Support Services
Corporate Priority:	Strong, safe, inclusive and healthy communities

Purpose:

This report presents nominations for consideration under the Council's annual Citizen and Young Citizen of Honour Awards 2020.

The Citizen of Honour Award was introduced in November 1996. Five years later, the scheme was extended to recognise the efforts of younger residents under the age of 18 through the Young Citizen of Honour Award.

Over the last 23 years, the award has honoured 105 residents of the Borough, with nominations being received from all areas of Fareham.

This year, the Council has received 21 nominations overall. There are 14 nominations for the Citizen of Honour Award (18 and over) and 7 nominations for the Young Citizen of Honour Award (under 18).

At its meeting on 16 December 2019, the Executive agreed to limit the award to one Citizen of Honour and one Young Citizen of Honour for the years 2020 and 2021.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive agrees that:

- (a) candidate 6 is selected from the attached nominations at Confidential Appendix A to be formally recognised as the Citizen of Honour 2020;
- (b) candidate 20 is selected from the attached nominations at Confidential Appendix B to be formally recognised as the Young Citizen of Honour 2020; and
- (c) that the persons listed as numbers 6 and 20 in the confidential Appendices A and B of the report be selected for the annual Citizen of Honour and Young Citizen of Honour Awards 2020.

Reason:

The Citizen of Honour and Young Citizen of Honour Awards are valuable initiatives for rewarding local residents for their community service and for recognising the important contribution and difference that they have made to the lives of others. The Young Citizen of Honour category also recognises young people who have overcome severe personal difficulties or who give up their time to care for family or friends.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 2 March 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2178

Record of Decision by Executive Portfolio for Policy & Resources

Thursday, 30 April 2020

Portfolio	Policy & Resources
Subject:	Irrecoverable Debts
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Dynamic, prudent and progressive Council

Purpose:

This report proposed the approval of the write off of certain debts over £5,000 which are considered to be irrecoverable.

The confidential Appendix A to this report lists the debts that are considered irrecoverable. Every effort as been mad to recover the debts and there is no further legal action that can be taken, where it is applicable.

Options Considered:

It is recommended that the Executive Member for Policy and Resource agreed that the debts listed in the confidential Appendix A to this report be written off as irrecoverable.

Decision:

RESOLVED that the Executive Member for Policy and Resources agrees that the debts listed in the confidential Appendix A to this report be written off as irrecoverable.

Reason:

There is no further legal action that can be taken to collect the debt.

Confirmed as a true record:

Executive Member for Policy & Resources (Councillor Seán Woodward)

Thursday, 30 April 2020



FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2181

Record of Decision by Executive Portfolio for Policy & Resources

Tuesday, 2 June 2020

Portfolio	Policy & Resources
Subject:	Discretionary Business Grant Scheme
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Maintain and extend prosperity

Purpose:

To approve the Local Authority Discretionary Grant Fund Scheme for Fareham Borough Council.

On 01 May the government announced a further support package for businesses struggling due to the impact of the COVID-19 lockdown; this was followed up with more detailed guidance on 12 May.

The Scheme is aimed at small and micro businesses in the borough who are incurring property related costs and who have not been eligible for other government support packages such as the Small Business and Retail, Hospitality and Leisure Grants Fund.

Local authorities have been tasked with creating a local scheme which meets the government requirements. Local authorities are expected to exercise their local knowledge and discretion about the economic need in their area when designing the scheme. However, the government have specified the following 4 types of business which they would like to see given some priority under the scheme:

- Small businesses in shared offices or other flexible workspaces
- Regular market traders with fixed building costs
- Bed and Breakfasts which pay council tax
- Charity properties who received charitable business rate relief which would otherwise have been eligible for Small Business Rates Relief.

The Council has been in discussion with other local authorities in Hampshire to establish some consistency in the schemes across the region. A review of the types of business in the borough as also been carried out to identify those businesses within the Fareham area which have not been eligible under other grants and reliefs schemes.

The resulting Scheme proposed is attached as Appendix 1. Key features of the Scheme are:

- (a) The value of the grant awarded to eligible businesses will be calculated against a sliding scale based solely on their monthly property related overheads; the scale is capped at a maximum of £10,000 per business.

- (b) This is not a first come, first served Scheme in that grants will not be awarded until the window of opportunity to apply has closed. Where there is insufficient funding to make a payment to all eligible businesses, a set of priority criteria, as defined in the Scheme, will be used to determine who will receive the grants.

Options Considered:

It is recommended that the Executive Member for Policy and Resources agrees that:

- (a) the Local Authority Discretionary Grant Fund Scheme attached as Appendix 1 is approved for adoption in Fareham;
- (b) authority is delegated to the Deputy Chief Executive Officer to:
- i. approve grants up to and including £5,000 to those businesses who apply for the support and meet the eligibility criteria set out in the Scheme;
 - ii. approve interim payments up to and including £5,000 to those businesses who apply for the support and meet the eligibility criteria set out in the Scheme and who will be recommended for a higher value grant; and where it is evident that this is necessary to protect the continued operation of the business;
- (c) the Executive Member for Policy and Resources approves grants over £5,000 to those businesses who apply for the support and meet the eligibility criteria set out in the Scheme; and is provided with details of grants paid out under delegated authority; and
- (d) a request is made to the government to allow local authorities to reallocate any unused funding received for the Small Business and Retail, Hospitality and Leisure Grant Fund Scheme, to this Local Authority Discretionary Grant Fund Scheme.

The Executive Member for Policy and Resources was also advised of the following information:

- That a full list of businesses receiving a grant, along with the amount of the grant award, will be provided for information to all Members.
- Also, in line with the Transparency Code, and when the General Data Protection Regulations are not contravened, the Council will publish the list of grants awarded, as part of the Executive report which will consider the grants, later in the month. Exceptions to this will be grants awarded to sole traders, unless the individual gives their consent.
- When the awards are granted, the Council communications will focus on the aggregated benefit being provided, rather than the detailed schedule, and a number of testimonial statements will be obtained from grant recipients, to support this.

Decision:

RESOLVED that the Executive Member for Policy and Resources agrees that:-

- (a) the Local Authority Discretionary Grant Fund Scheme attached as Appendix 1 is approved for adoption in Fareham;
- (b) authority is delegated to the Deputy Chief Executive Officer to:
- i. approve grants up to and including £5,000 to those businesses who apply for the support and meet the eligibility criteria set out in the Scheme;
 - ii. approve interim payments up to and including £5,000 to those businesses

who apply for the support and meet the eligibility criteria set out in the Scheme and who will be recommended for a higher value grant; and where it is evident that this is necessary to protect the continued operation of the business;

(c) the Executive Member for Policy and Resources approves grants over £5,000 to those businesses who apply for the support and meet the eligibility criteria set out in the Scheme; and is provided with details of grants paid out under delegated authority; and

(d) a request is made to the government to allow local authorities to reallocate any unused funding received for the Small Business and Retail, Hospitality and Leisure Grants Fund Scheme, to this Local Authority Discretionary Grant Fund Scheme.

Reason:

This Scheme complies with the government intentions for this grant funding scheme and is consistent with the majority of schemes being adopted by other Councils in Hampshire.

Confirmed as a true record:

Executive Member for Policy & Resources (Councillor Seán Woodward)

A handwritten signature in black ink that reads "Seán Woodward". The signature is written in a cursive style with a long, sweeping underline.

Tuesday, 2 June 2020



FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2190

Record of Decision by Executive Portfolio for Policy & Resources

Monday, 6 July 2020

Portfolio	Policy and Resources
Subject:	Local Authority Discretionary Grants Awards
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Maintain and Extend Prosperity A dynamic, prudent and progressive Council

Purpose:

To approve the award of grants under the Local Authority Discretionary Grant Fund Scheme for Fareham Borough Council.

On 2nd June 2020, the Executive Member for Policy and Resources approved a local scheme for the award of grants to businesses, as part of a wider support package announced by Government for businesses struggling with the impact of the COVID-19 pandemic.

The local scheme allows for grants of up to £5,000 to be awarded under delegated authority by the Deputy Chief Executive Officer, and grants above this amount and up to £10,000 to be awarded by the Executive Member for Policy and Resources.

The applications for grants under the scheme have been assessed, and are summarized below:-

	No.	Value
Grant paid, value up to £5,000	41	£137,500
Grants proposed, value between £7,500 - £10,000	60	£572,500
Grants proposed, subject to satisfactory evidence being received	12	£77,500
Grants proposed to market traders	22	£55,000
TOTAL GRANTS PAID	135	£842,500
FUNDING ALLOCATED		£1,019,000
Balance available		£176,500

Options Considered:

It is recommended that subject to:-

Acknowledgement that following publication of the report, two businesses previously treated as “pending” have subsequently been paid under delegated powers. A further two businesses have received a grant under the Retail, Leisure and Hospitality scheme and therefore removed from the Discretionary scheme.

One further business has withdrawn its application and therefore removed from the list.

An amended report and appendices were tabled at the meeting following recent adjustments to some of the business entries as outlined above.

- (a) the Executive Member for Policy and Resource notes the grants of up to £5,000, paid under delegated authority to 43 businesses, totaling £145,000, as set out in Appendix A;
- (b) the Executive Member for Policy and Resources agrees the schedule of grants exceeding £5,000, totaling £552,500, as set out in Appendix B;
- (c) the Executive Member for Policy and Resources agrees the schedule of grants proposed which are subject to satisfactory evidence or explanations being received, totaling £70,000, as set out in Appendix C;
- (d) the regular traders at the Portchester and/or Fareham markets, as listed in Appendix D, are paid a total grant of £2,500 each in instalments; and
- (e) the balance of funding to be used to award grants of up to £5,000, using the existing scheme details, until the funds are fully utilised.

Decision:

RESOLVED that subject to:-

Acknowledgement that following publication of the report, two businesses previously treated as “pending” have subsequently been paid under delegated powers. A further two businesses have received a grant under the Retail, Leisure and Hospitality scheme and therefore removed from the Discretionary scheme.

One further business has withdrawn its application and therefore removed from the list.

An amended report and appendices were tabled at the meeting following some recent adjustments to some of the business entries as outlined above.

- (a) the Executive Member for Policy and Resources notes the grants of up to £5,000, paid under delegated authority to 43 businesses, totaling £145,000, as set out in Appendix A;
- (b) the Executive Member for Policy and Resources agrees the schedule of grants exceeding £5,000, totaling £552,500, as set out in Appendix B;
- (c) the Executive Member for Policy and Resources agrees the schedule of grants proposed which are subject to satisfactory evidence or explanations

being received, totaling £70,000, as set out in Appendix C;

(d) the regular traders at the Portchester and/or Fareham markets, as listed in Appendix D, are paid a total grant of £2,500 each in instalments; and

(e) the balance of funding to be used to award grants of up to £5,000, using the existing scheme details, until the fund are fully utilised.

Reason:

To enable the Council to pay discretionary grants to businesses, in accordance with Government guidance.

Confirmed as a true record:

A handwritten signature in black ink that reads "Sean Woodward". The signature is written in a cursive style with a long, sweeping underline.

Monday, 6 July 2020



FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2192

Record of Decision by Executive

Monday, 6 July 2020

Portfolio	Policy & Resources
Subject:	General Fund and Housing Revenue Account Outturn 2019/20
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Dynamic, prudent and progressive Council

Purpose:

This report provides the Executive with details of the actual revenue expenditure for 2019/20 for the General Fund and Housing Revenue and Repairs Account and seeks approval for the completion, in 2020/21, of the 2019/20 expenditure programmes set out in the briefing paper contained in the report.

The General Fund actual revenue expenditure for 2019/20 totals £9,938,410 which represents an overall overspend of £619,210 when compared to the revised budget.

However, additional funding income from business rates and grants linked to business rates of £441,365 reduced the overspend to £177,845. This overspend will need to be financed from reserves.

Also, it has not been possible to complete a number of expenditure programmes in 2019/20 and approval is sought to complete two programmes where expenditure had already been committed during 2020/21, at a cost of £100,600. When the use of the reserves in 2019/20 to complete these programmes is taken into account the final contribution from reserves for the year is £278,445.

The final figures for the Housing Revenue and Repairs Account (HRA) in 2019/20 show that the HRA revenue reserve has reduced by £429,000 against a revised breakeven budget. Overall, total HRA Reserves have increased by £759,000.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) approves the carry forward of £100,600 to fund the completion of the committed General Fund expenditure programmes in 2020/21, as contained in this report;
- (b) approves the carry forward of £1,663,000 for the HRA Capital Programme to re-align budget and expenditure phasing and to support the forthcoming programme for 2020/21; and
- (c) notes the contents of the report.

Reason:

To enable the completion of the General Fund expenditure programme for 2019/20 and to ensure that the balances on the Housing Revenue and Repairs Accounts at 31 March 2020 will be available in future years and that 2020/21 budgets are sufficient to meet the level of work programmed.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 6 July 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2193

Record of Decision by Executive

Monday, 6 July 2020

Portfolio	Policy & Resources
Subject:	Local Authority Discretionary Grant Awards
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Dynamic, prudent and progressive Council; Maintain and extend prosperity

Purpose:

To note the award of grants made under the Local Authority Discretionary Grant Fund Scheme for Fareham Borough Council.

On 2nd June 2020, the Executive Member for Policy and Resources approved a local scheme for the award of grants to businesses, as part of a wider support package announced by Government for businesses struggling with the impact of the COVID-19 pandemic.

The local scheme allows for grants of up to £5,000 to be awarded under delegated authority by the Deputy Chief Executive Officer, and grants above this amount and up to £10,000 to be awarded by the Executive Member for Policy and Resources.

The applications for grants under the scheme have been assessed, and are summarised below:-

	No.	Value
Grant paid, value up to £5,000	41	£137,500
Grants proposed, value between £7,500 - £10,000	60	£572,500
Grants proposed, subject to satisfactory evidence being received	12	£77,500
Grants proposed to market traders	22	£55,000
TOTAL GRANTS PAID	135	£842,500
FUNDING ALLOCATED		£1,019,000
Balance available		£176,500

Options Considered:

In considering this item the Executive noted the contents of the tabled item presented at the Policy and Resources Individual Executive Member decision meeting held on 06 July 2020. The tabled item outlined some minor changes to the confidential Appendices A to D of the report which the Executive Member had taken into account when approving the recommendations.

As recommendation.

Decision:

RESOLVED that the Executive notes:-

- (a) the grants of up to £5,000, paid under delegated authority to 43 businesses, totalling £145,000, as set out in Appendices A;
- (b) the schedule of grants exceeding £5,000, totalling £552,500, that has been considered by the Executive Member for Policy and Resources, as set out in Appendix B;
- (c) the schedule of grants which are subject to satisfactory evidence or explanations being received, totalling £70,000, that has been considered by the Executive Member for Policy and Resources, as set out in Appendix C;
- (d) the proposal considered by the Executive Member for Policy and Resources that the regular traders at the Portchester and/or Fareham markets, as listed in Appendix D, are paid a total grant of £2,500 each in instalments; and.
- (e) the proposal considered by the Executive Member for Policy and Resources that the balance of funding to be used to award grants of up to £5,000, using the existing scheme details, until the funds are fully utilised.

Reason:

To enable the Council to pay discretionary grants to businesses, in accordance with Government guidance.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 6 July 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2196

Record of Decision by Executive

Monday, 3 August 2020

Portfolio	Policy & Resources
Subject:	Covid-19 Recovery Plan (Objectives and Framework)
Report of:	Deputy Chief Executive Officer
Corporate Priority:	(All Corporate Priorities)

Purpose:
To seek approval for the Council’s COVID-19 Recovery Plan Objectives and the Recovery Plan Framework.

The COVID-19 pandemic has had, and will continue to have, a significant impact on the Council and the local community. Many Borough residents and businesses will have been detrimentally affected in different ways.

This report includes a set of Recovery Plan Objectives for the Council to follow. These objectives will continue to underpin the Council’s approach to the pandemic. They are grouped in three key phases: Response; Adjustment; and Recovery.

In addition to the objectives a ‘Recovery Framework’ has also been established. This identifies seven key areas: - Workforce; Democratic; Service; Public Spaces; Community; Economy; and Financial Recovery.

It is intended that a bespoke Recovery Plan will be formulated for each key area. These plans are likely to consider the impacts from COVID-19 and identify actions that address or mitigate these impacts.

Looking at ‘recovery’ now helps to ensure that the approach, decisions and actions taken will positively influence the longer-term outcomes for the Council and the wider community.

Options Considered:
As recommendation.

Decision:

RESOLVED that the Executive agrees the 'Recovery Objectives' and 'Recovery Framework' for COVID-19.

Reason:

To provide a clear structure and direction for the Council's recovery to the COVID-19 emergency.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 3 August 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2203

Record of Decision by Executive

Monday, 3 August 2020

Portfolio	Policy & Resources
Subject:	Capital and Treasury Management Outturn 2019/20
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Dynamic, prudent and progressive Council

Purpose:

This report provides the Executive with details of the capital and treasury management outturn for 2019/20 to comply with the reporting requirements of the Code of Practice for Treasury Management. The report also seeks approval for the proposed methods of financing the General Fund capital programme.

Actual capital expenditure on General Fund schemes in 2019/20 was £16,496,896 (£3.5 million in 2018/19) compared with the revised capital programme of £17,324,000. The overall variance was £827,104 and a detailed analysis of the variations is given in Appendix A to this report.

Total savings of £214,924 were achieved, additional expenditure of £67,363 was incurred and a total of £679,543 will be carried forward into 2020/21. Details of the various methods used to finance this expenditure are set out in this report.

Full details of Treasury Management investment and borrowing activity in 2019/20 are also set out in this report. Treasury activity in 2019/20 is summarised below:

	31 March 2019 Actual £'000	2019/20 Movement £'000	31 March 2020 Actual £'000
Total borrowing	45,510	12,149	57,659
Total investments	(13,100)	(3,200)	(16,300)
Net borrowing	32,410	8,949	41,359

Net interest received in 2019/20 was £603,316 (£481,480 in 2018/19) and net interest paid was £1,676,656 (£1,728,219 in 2018/19).

During 2019/20, the Council complied with its legislative and regulatory requirements of the Prudential Code.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) approves the General Fund capital programme for 2019/20 to be financed as set out in this report;
- (b) agrees that the additional expenditure incurred, amounting to £67,363 be financed retrospectively from unallocated capital resources; and
- (c) notes the treasury management activity for 2019/20.

Reason:

To provide the Executive with details of the capital and treasury management outturn in 2019/20 and to comply with the reporting requirements of the Code of Practice for Treasury Management.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 3 August 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2202

Record of Decision by Executive

Monday, 3 August 2020

Portfolio	Policy & Resources
Subject:	Works to Property at Bridge Road, Sarisbury Green
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Protect and enhance the environment

Purpose:

This report provides a detailed account of the action undertaken to date to remedy untidy land at this site and the failure to comply with a Section 215 Notice issued under the Town and Country Planning Act 1990. The report subsequently makes recommendations as laid out under Section 219 of the Town and Country Planning Act 1990 for the Council to take 'Direct Action' to ensure compliance with the Section 215 Notice.

The property known as 98 Bridge Road Sarisbury Green is a semi-detached dwelling with extensive gardens.

The dwelling has been unoccupied for several years and there are abandoned cars left in the front and rear gardens. The rear garden is in an extremely overgrown state with high trees some in excess of 60 feet high. The poor state of the property has a negative impact upon the surrounding neighbours and the amenity of the area.

The Council have carried out extensive enquires and attempted to engage with the property owner to resolve the matter. The Council served a Section 215 Notice under the provisions of the Town and Country Planning Act 1990 which gave directions to improve the condition of the property.

The Council has taken legal action with an individual sentenced at Magistrates Court on three occasions. The fines and costs are still outstanding.

The Council has powers laid out within Section 219 of the Town and Country Planning Act 1990 for the Council to take 'Direct Action' to ensure compliance with the Section 215 Notice.

The cost of carrying out these works will be registered as a local land charge on the Local Land Charges Register to ensure recovery of Council costs in the long term.

This report sets out the justification for taking 'Direct Action' and requests that the required funding is allocated.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive authorises the use of sufficient funds for the 'Direct Action' set out in this report to be undertaken under Section 219 of the Town & Country Planning Act 1990 to ensure compliance with the Section 215 Notice issued under the provisions of the Town and Country Planning Act 1990.

Reason:

To ensure compliance with the Section 215 and to have a positive impact upon the amenity of the area and thereby enhance the local environment.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 3 August 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2214

Record of Decision by Executive Portfolio for Policy & Resources

Monday, 7 September 2020

Portfolio

Subject: Local Authority Discretionary Grant Scheme

Report of:

Corporate Priority:

Purpose:

To agree minor changes to the Local Authority Discretionary Grant Fund Scheme for Fareham Borough Council.

On 2nd June 2020, the Executive Member for Policy and Resources approved a local scheme for the award of grants to businesses, as part of a wider support package announced by Government for businesses struggling with the impact of the COVID-19 pandemic.

On the 6th July, the Executive noted that £822,500 had been awarded to 132 businesses under the first round of applications and agreed to reopen the scheme for a second round of bids.

The scheme closed for all applications on 28th August, and grants in excess of £100k are likely to be awarded under the second application round (subject to the necessary due diligence checks being successful).

When the scheme was devised, the bands for grant awards were set at a suitably cautious level to ensure that the funding would not be oversubscribed. Having received all applications, it is now clear that there is scope to amend the bands, so that eligible local businesses receive as much support as the Council is able to offer.

Taking account of the available funding, it is proposed that the grant bands are increased, to utilise the balance of funding for the Scheme, with a fixed supplementary amount being paid to all businesses that met the scheme criteria and who received a grant in the first three bands (£2,500, £5,000 and £7,500). In line with Government guidance, it is not possible to increase the £10,000 grant band by a small margin, as the guidance dictates that Local Authorities only have discretion to set grant awards below £10,000 or award a fixed amount of £25,000. There is no discretion to award a grant between £10,000 and £25,000.

The proposal would increase the grant in each of these bands by approximately £1,200, as shown below :-

Band	Fixed Monthly Overheads	Initial Grant	Revised Grant (estimate)*
1	£750 or below	£2,500	£3,700

2	£751 to 1,500	£5,000	£6,200
3	£1,501 to £2,500	£7,500	£8,700
4	£2,501 or above	£10,000	£10,000

* Subject to change depending on actual number of eligible applicants after Round 1 and 2.

These changes would result in further support being given to approximately 70 local businesses.

Additionally, the second application round has resulted in a further 51 businesses applying and approximately half are eligible for a grant. A small number of these businesses are entitled to a £10,000 grant and in order to ensure these are paid before the Government's 0payment deadline in September, authority is ought for the Deputy Chief Executive Officer to determine all round 2 grant awards, following consultation with the Executive Member for Policy and Resources.

Options Considered:

It is recommended that the Executive Member for Policy and Resources:

- (a) agrees that the Discretionary Grant scheme is revised to allow for Bands 1-3 to be increased in order to maximise use of the Grant Funding;
- (b) delegates authority to the Deputy Chief Executive Officer to determine the actual supplementary payment for Bands 1-3, once all due diligence for applications in Round 2 has been concluded; and
- (c) delegates authority to the Deputy Chief Executive to determine grants of up to £10,000 in accordance with the agreed scheme and following consultation with the Executive Member for Policy and Resources.

Decision:

RESOLVED that the Executive Member for Policy and Resources:

- (a) agrees that the Discretionary Grant scheme is revised to allow for Bands 1-3 to be increased in order to maximise use of the Grant Funding;
- (b) delegates authority to the Deputy Chief Executive Officer to determine the actual supplementary payment for Bands 1-3, once all due diligence for applications in Round 2 has been concluded; and
- (c) delegates authority to the Deputy Chief Executive to determine grants of up to £10,000 in accordance with the agreed scheme and following consultation with the Executive Member for Policy and Resources.

Reason:

To enable the Council to maximise support to applicants under the discretionary grant scheme, in accordance with Government guidance.

Confirmed as a true record:

Monday, 7 September 2020



FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2210

Record of Decision by Executive

Monday, 7 September 2020

Portfolio	Policy & Resources
Subject:	Covid 19 Emergency Revised 2020/21 Budget
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Dynamic, prudent and progressive Council

Purpose:

The purpose of this report is to set out the Council's Finance Recovery Plan in response to the Covid-19 pandemic including the emergency revised budget for 2020/21.

The Council's Finance Recovery Plan forms part of a Recovery Framework which was approved by to the Executive on 3 August 2020.

Covid-19 has had a significant impact on every aspect of life and society in our borough and it has led to logistical challenges, created financial difficulties and prompted community-wide concerns around health and well-being.

This report focuses on the impact of the pandemic on the Council's Financial position and suggests an emergency budget plan to enable the Council to meet its financial commitments through to the end of the financial year.

Options Considered:

The Executive Leader brought item 10(2) Covid 19 Emergency Revised 2020/21 Budget forward on the Agenda.

At the invitation of the Chairman, Councillor L Keeble addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive approves:

- (a) the Covid-19 Finance Recovery Plan and actions contained therein (as set out from paragraph 55 of the report); and
- (b) recommends that the Council approves the following revised budgets:
 - i. the Emergency General Fund Revised Revenue budget for 2020/21;
 - ii. the use of £1,143,700 from the General Fund Revenue Reserve to balance the

2020/21 Revised Budget;

- iii. the Emergency Housing Revenue Account Revised budget for 2020/21; and
- iv. the Revised Capital Programme for 2020/21.

Reason:

This report forms part of a Recovery Framework in response to the Covid-19 pandemic which was approved by the Executive on 3 August 2020.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 7 September 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2211

Record of Decision by Executive

Monday, 7 September 2020

Portfolio	Policy & Resources
Subject:	Parking Service Review
Report of:	Director of Leisure and Community
Corporate Priority:	Dynamic, prudent and progressive Council; Strong, safe, inclusive and healthy communities

Purpose:

This report sets out the results of a detailed review of the Council's Parking Service and provides options for the future delivery of the service.

The on-street parking enforcement Agency Agreement with Hampshire County Council was terminated, at the County Council's request, on 31 March 2020.

In order to prepare for this change, the Executive agreed to a wide-ranging review of the Parking Service. This took place during 2019 with desk research, parking surveys and a public consultation feeding into the analysis. The detailed results of the review can be found in Appendix A.

A new General Enforcement Team has been created and was fully operational by 01 April 2020, at which point the Council was no longer responsible for on-street parking.

In response to the Covid-19 pandemic, charging for town centre car parks ceased between 25 March and 1 June 2020. This resulted in lost income of just over £300,000, placing further financial pressure on the Council.

The proposals for the future are outlined in the report and have the potential to generate a significant new revenue stream for the Council which will help to offset the costs of the parking service, including major improvements to Osborn Rd Multi-Storey Car Park, as well as contributing to the £1.5 million shortfall in the Council's medium term financial plan.

Options Considered:

The Executive Leader brought forward item 10(3) Parking Service Review on the Agenda.

The Executive received deputations in respect of this item from the following:

- Sophie Carnaghan - written deputation
- Angie Beck – written deputation
- Pamela Charlwood – written deputation
- Philip Warwick – video deputation
- William Hutchison – written deputation

Anthony Gillam – written deputation
Lindsey Bailey – written deputation
Matthew Hall – video deputation
Maureen Levenson – written deputation
Christopher Wozencroft – written deputations
County Councillor Pal Hayre – written deputation
Mark Collins – video deputation

In considering this item, the Executive took into account the recommendations of the Policy & Resources Scrutiny Panel made at the panel meeting held on 24 August 2020.

At the invitation of the Chairman, the following Councillors addressed the Executive on this item: Councillors S Cunningham; S Dugan; M J Ford; J Forrest (written); L Keeble; Mrs K Mandry and R J Price.

As recommendation

Decision:

RESOLVED that the Executive agrees that:

- (a) a Pay-by-App option be introduced for all Pay & Display car parks in the Borough;
- (b) new Pay-on-Foot machines be installed in Osborn Road Multi-storey car park, Fareham shoppers' car park and Market Quay car park and a budget of £250,000 be allocated for this purpose;
- (c) a charge of £1 per hour up to a maximum of £6 per day be introduced in all coastal car parks in the Borough during the hours of 10am – 6pm;
- (d) new solar powered Pay and Display machines are installed in coastal car parks and a budget of £75,000 in total be allocated for this purpose;
- (e) Dragons' Teeth be installed at Monks Hill and Salterns car parks to prevent parking on the grass verges at a cost of £11,000 but height restriction barriers will not be installed;
- (f) a consultation exercise on Traffic Regulation Orders (TROs) be undertaken outlining any required changes to parking restrictions and charges in all car parks where changes are proposed to current arrangements;
- (g) authority be delegated to the Director of Leisure and Community following consultation with the Executive Member for Health and Public Protection to conduct Traffic Regulation Order (TRO) consultations in free car parks where the limited waiting time limit is deemed too long;
- (h) authority be delegated to the Director of Leisure and Community following consultation with the Executive Member for Health and Public Protection to consider options for parking of coaches in Portchester car parks and to ban overnight camper van parking in coastal car parks;
- (i) Officers report back to a future meeting of the Executive on any potential concessionary or season ticket arrangements in individual car parks which is to

include an option (agreed in principle) for a season ticket of £80 per year;

- (j) Charging will not be implemented in any car parks other than Fareham Town Centre or coastal car parks across the Borough within the next five years;
- (k) work is undertaken to investigate the provision of cycle racks to be installed at coastal car parks;
- (l) liaison takes place with Hampshire County Council and Hampshire Police to address on-street parking issues which may transpire after the implementation of any car park charging; and
- (m) Meon Shore car park resurfacing will not go ahead as per the original recommendation (e) in the report to the Executive.

Reason:

The introduction of daytime charging in coastal car parks would help fund future parking improvements as well as helping the Council to respond to the financial challenges it faces.

Following debate on this item and taking into consideration the number and content of the deputations received, the comments which had been received and passed to the Executive for consideration together with the numbers who had signed the Petition and the comments received from Councillors in their representations, the Executive Leader made a proposal for new recommendations.

In respect of recommendations (a), (b) and (d), these remained as per the original recommendations outlined in the report.

In respect of the proposed recommendation (c), this was suggested following the numerous representations to reconsider both the cost of parking and to set a timeframe for charging during the day.

In respect of the original recommendation (e), following representations made, it was agreed that the upgrade to the Meon Shore car park would not proceed.

In respect of the original recommendation (f), following representations in respect of the high number of water sports enthusiasts who carry a large amount of water sport equipment, it was proposed that the recommendation to install height barriers would not proceed as a recommendation.

The original recommendations (g) and (h) remained in the proposed new recommendations.

Taking into consideration the comments made by several deputies and ward Councillors who made representations about the overnight parking of camper vans, a recommended proposal to ban overnight parking of camper vans was made. The Executive Leader also proposed that considerations be explored for options for coach parking in Portchester car parks.

Reflecting on the comments made by several deputies and ward Councillors making representations about the possibility of an introduction of offering season tickets to the car park users, the Executive Leader proposed that Officers report back to the Executive at a future meeting in respect of any potential concessionary or season ticket arrangements in individual car parks which is to include an option for a season ticket of £80 per year. The Executive Leader proposed that this figure would be recommended to be agreed in principle.

Taking into account the views of all who commented on the possible implementation of charging for parking, and as a commitment to maintaining out of town charges at the current rate, the Executive Leader proposed that no new charging would be implemented apart from Fareham Town centre and the coastal car parks within the next five years.

In considering the comments made through Deputations and Ward Councillors' representations, the Executive Leader proposed that work is undertaken to investigate the provision of cycle racks to be installed at coastal car park locations, to assist with secure storage for those who wish to cycle to the destination for leisure and/or health purposes.

In recognising the comments made in respect of the potential for on-street parking issues, including current issues experienced by those parking on-street in residential areas and parking on grass verges, the Executive Leader proposed that liaison takes place with Hampshire County Council and Hampshire Police to address on-street parking issues which may transpire after the implementation of any car parking charges.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 7 September 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2209

Record of Decision by Executive

Monday, 7 September 2020

Portfolio	Policy & Resources
Subject:	Covid 19 Economic Recovery Plan
Report of:	Director of Planning and Regeneration
Corporate Priority:	Dynamic, prudent and progressive Council; Maintain and extend prosperity; Strong, safe, inclusive and healthy communities

Purpose:

The purpose of this report is to set out the Council's Economic Recovery Plan in response to the Covid-19 pandemic.

The Council's Economic Recovery Plan forms part of a Recovery Framework which was presented to the Executive on 3 August 2020.

The economic impacts resulting from the lockdown associated with Covid-19 is self-evident as more data and reports on the scale of the impact emerge each day. The consequences for the public finances, businesses and households have been and will continue to be severe and drawn out, although as yet not fully understood. Local Authorities can play a role in leading the way and respond to the challenge with imagination, determination and flexibility.

3. The Plan has been informed by a detailed data and baseline analysis review of the Borough's economy in responding to the Covid-19 pandemic. It sets out recommendations on the actions required to guide the economic recovery of the Borough over the short-term (12-18 months).

The Plan includes a package of measures to be delivered by the Council and its key strategic partners to enable businesses to trade, restore business, build consumer and community confidence and to provide support to those who have lost their jobs.

The Plan aligns with economic actions that support the delivery of projects set out in the Council's Public Spaces, and Community recovery plans.

The Economic Recovery Plan is structured as follows:

Part 1: sets out a review, assessment and understanding of the impact of Covid-19 on the local economy;

Part 2: provides an economic recovery framework and priority interventions to address these impacts in the short-term (12-18 months), and

Part 3: sets out implications and scenarios for the long-term to build future resilience against the backdrop of wider structural shifts brought on by the pandemic.

Working with colleagues in PR and Marketing, the agreed text of the Plan will be designed to ensure it provides an accessible and effective communication document prior to it being shared with key partners and the business community.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive approves the Covid-19 Economic Recovery Plan and the following actions therein:

- (a) to agree the five priority action plan areas within the Businesses and sectors, Town Centre and District Centres, Investment Projects, People and Communities, and Consultation and Communications themes;
- (b) to note that £103,270 has been allocated to the Council to support the delivery of the European Union Development Fund's Opening High Streets Safely action plan;
- (c) to agree for £14,000 from the Economic Development budget in 2020/21 to support the delivery of the action plan;
- (d) to agree a growth budget allocation of £31,000 in 2021/22 for the delivery of the remaining themed action plans; and
- (e) to note that officers will identify and apply for eligible national and regional funding opportunities to minimise the growth budget allocation above and will review its internal budget allocations to steer, where possible, existing resources to help deliver the agreed actions.

Reason:

This report forms part of a Recovery Framework in response to the Covid-19 pandemic which was presented to the Executive on 3rd August 2020.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 7 September 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2212

Record of Decision by Executive

Monday, 7 September 2020

Portfolio	Policy & Resources
Subject:	Osborn Road Multi Storey Car Park
Report of:	Deputy Chief Executive Officer
Corporate Priority:	Dynamic, prudent and progressive Council; Maintain and extend prosperity

Purpose:

To outline a proposal to extend the life of, and modernise, the Osborn Road Multi Storey Car Park.

The Osborn Road Multi Storey Car Park (MSCP) was constructed in 1973, providing nearly 40% of the town centre parking spaces. The car park is now reaching the end of its useful life and options have been considered to determine the future of the asset.

Due to the fundamental changes occurring in town centres and, in particular, high streets across the UK, coupled with the shift from combustion to electric vehicles, it is very difficult to predict the parking requirement beyond 5-10 years.

An option for a permanent replacement has been considered, but in light of the uncertainties surrounding the future demand, alternative options have been explored and the recommended approach is to undertake a full refurbishment of the car park, with works to improve the structural integrity of the building for up to 15 years.

If agreed, the work would be progressed on a similar time frame to the new arts and entertainment venue in the town centre. Together, this construction work would represent a significant investment by Fareham Borough Council in the town centre.

Options Considered:

In considering this item, the Executive took into account the recommendations of the Policy & Resources Scrutiny Panel made at the panel meeting held on 24 August 2020.

As recommendation.

Decision:

RESOLVED that the Executive agrees that:

- (a) the outline proposal for the refurbishment of Osborn Road Multi Storey Car Park be

approved; and

(b) the car park scheme be added to the capital programme.

Reason:

The Osborn Road MSCP provides a large proportion of the town's car parking spaces and is approaching the end of its useful life. The options put forward will ensure that the town centre parking supply continues to meet demand.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 7 September 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2213

Record of Decision by Executive

Monday, 7 September 2020

Portfolio	Policy & Resources
Subject:	Covid 19 Impact on Daedalus Faraday Business Park Investment Project
Report of:	Director of Planning and Regeneration
Corporate Priority:	Dynamic, prudent and progressive Council

Purpose:

As a result of the Covid-19 impact, and in light of a changing economy the proposed capital investments at Daedalus have been reviewed to help determine the future financial implications for the Council. This report addresses the proposed capital investment on Faraday Business Park.

At the 7 January 2019 Executive it was agreed to fund the construction of new industrial / business units at Faraday Business Park and the appointment of a contractor for the development to be delegated to the relevant Director following consultation with the Executive Member for Policy and Resources.

Options Considered:

As recommendation.

Decision:

RESOLVED that following consideration of the potential impact(s) of Covid-19, the Executive agrees:

- (a) to continue funding of £5 million, as agreed by the Executive on 07 January 2019, to construct new industrial/business units at Faraday Business Park; and
- (b) the appointment of a contractor for the development is delegated to the Director of Planning and regeneration following consultation with the Executive Member for Policy and Resources.

Reason:

To fund the further development of Daedalus in line with the adopted Vision generating a positive revenue for the Council.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 7 September 2020